

Examination Committee
Annual Report 2018-19

The following are the members of Examination committee for the Academic Year 2018-19.

Role	Name
Chairperson	Dr. T K Chandrashekar, Dean(Examinations)
Coordinators	Dr. Anthoni Praveen Menezes, Dept. of Physics
	Mr. Guruprasad A M, Dept. of Chemistry
	Ms. Rashmi Praveen, Dept. of Mathematics
	Mr. Praneeth H R, Dept. of AE
	Mr. Guru Prasad, Dept. of CSE
	Mr. Sandeep Kumar S, Dept. of CSE
	Mr. Yashwanth M K, Dept. of CE
	Dr. Jayaprakash M C, Dept. of CE
	Ms. Sahana Devali, Dept. of ECE
	Mr. Sanjeevi Kumar P, Dept. of ECE
	Mr. Rajesh N Kamath, Dept. of ISE
	Mr. R Suresh Kumar, Dept. of ME
	Mr. Harold Joyson D'Souza, Dept. of ME
	Ms. Rumana Ali, Dept. of Mechatronics

Activities of 2018-19 Odd Semester:

A. Examination Committee meeting:

The first meeting of the committee for the Academic Year 2018-19 was held on 23/08/2018. The agenda was to discuss about the arrangements to be made for the conduction of internal and external examinations.

- In the meeting, it was decided to conduct the first IA test of III, V & VII semester courses on 14th, 15th and 17th of September 2018.
- The question paper patterns to be followed for the courses of different schemes are discussed and finalized.
- The responsibilities are assigned to the IA coordinators to conduct three IA tests in a centralized manner.
- It is decided that the Dean-Examinations shall make the necessary arrangements for the conduction of Semester End Examination (SEE) in discussion with the Chief Superintendent/Principal.

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- Informed the members to communicate all the SEE related circulars to the students through their class advisors/mentors.
- Also decided to send all the information related to examinations to the faculty through email.

B. Continuous Internal Evaluation (CIE): Three IA tests are conducted in a centralized manner as per the schedule mentioned in the college calendar of events. The CIE marks of theory course are awarded based on the marks scored by the students on three IA tests and five assignments conducted throughout the semester. For the practical course, the CIE is done based on the weekly evaluation of experiment conduction and one test conducted after the completion of laboratory experiments.

C. Semester End Examination (SEE): The SEE of both theory and practical courses are conducted as per the guidelines and the time table issued by the University.

Events of 2018-19 Even Semester:

A. Examination Committee meeting:

The second meeting of the committee for the Academic Year 2018-19 was held on 15/02/2019. The agenda was to discuss the arrangements to be made for the conduction of IA tests and other matters related to the examinations.

- In the meeting, it was decided to conduct the first IA test of even semester courses on 15th, 16th and 18th of March 2019.
- The duties and responsibilities are assigned to the IA coordinators to conduct three IA tests in a centralized manner.
- Instructed the members to ensure that all SEE related circulars/instructions are communicated to the students through class advisors/mentors on time.

B. Continuous Internal Evaluation (CIE): Three IA tests are conducted in a centralized manner as per the schedule mentioned in the college calendar of events. The CIE of theory course is done based on the marks scored by the students on three IA tests and five assignments conducted throughout the semester. For the practical course, the CIE is done based on the weekly evaluation of experiment conduction and one test conducted after the completion of laboratory experiments.

C. Semester End Examination (SEE): The SEE of both theory and practical courses are conducted as per the guidelines and timetable notified by the University.

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