

Examination Committee

Annual Report 2019-20

The following are the members of Examination committee for the Academic Year 2019-20.

Role	Name
Chairperson	Mr. Sathisha, Dean(Examinations)
Coordinators	Dr. Anthoni Praveen Menezes, Dept. of Physics
	Mr. Guruprasad A M, Dept. of Chemistry
	Ms. Rashmi Praveen, Dept. of Mathematics
	Mr. Praneeth H R, Dept. of AE
	Mr. Guru Prasad, Dept. of CSE
	Mr. Sandeep Kumar S, Dept. of CSE
	Mr. Yashwanth M K, Dept. of CE
	Dr. Jayaprakash M C, Dept. of CE
	Ms. Sahana Devali, Dept. of ECE
	Mr. Sanjeevi Kumar P, Dept. of ECE
	Mr. Rajesh N Kamath, Dept. of ISE
	Mr. Suresh Kumar R, Dept. of ME
	Mr. Purandara Naik, Dept. of ME
	Ms. Akshaya D Shetty, Dept. of Mechatronics

Events of Odd Semester:

A. Examination Committee meeting:

The first meeting of the committee for the Academic Year 2019-20 was held on 20/08/2019. The agenda was to discuss the arrangements to be made for the conduction of three IA tests and other matters related to the examinations. The following are the few important points discussed and finalized in the meeting.

- Decided to conduct the first IA test of III, V & VII semester courses on 07th, 09th and 11th of September 2019.
- The responsibilities are distributed to the IA coordinators to conduct three IA tests in a centralized manner.

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- The arrangements for the conduction of Semester End Examination (SEE) to be made by the Dean-Examinations as per the University guidelines in discussion with the Chief Superintendent/Principal.
- Instructed the members to communicate the SEE related circulars/instructions to the students through class advisors/mentors from time to time.
- The information related to the examinations shall be communicated to the faculty/staff through email.

B. Continuous Internal Evaluation (CIE): Three IA tests are conducted in a centralized manner as per the schedule notified in the college calendar of events. The CIE of theory course is done based on the marks scored by the students on three IA tests and five assignments conducted throughout the semester. For the laboratory course, the CIE is done based on the weekly evaluation of experiment conduction and one test conducted after the completion of all the experiments.

C. Semester End Examination (SEE): The SEE of both theory and practical courses are conducted as per the guidelines and the time table notified by the affiliating University.

Events of Even Semester:

A. Examination Committee meeting:

The second meeting of the committee for the Academic Year 2019-20 was held on 10/03/2020. The agenda was to discuss the arrangements to be made for the conduction of IA tests and other matters related to the examinations.

- In the meeting, it was decided to conduct the first IA test of even semester courses on 21st, 23rd and 24th of March 2020.
- The duties and responsibilities are briefed to the IA coordinators to conduct three IA tests in a centralized manner.
- Instructed the members to ensure that all SEE related circulars/instructions are communicated to the students through class advisors/mentors on time.

B. Continuous Internal Evaluation (CIE): Due to the lock down announced by the Government in view of Covid-19 pandemic, it was decided to conduct the IA tests and assignments in **online mode** as per the University guidelines. The CIE of theory course is done based on the marks scored by the students in three IA tests and five assignments conducted online throughout the semester. For the laboratory course, the CIE is done based on the evaluation of laboratory report submitted and the viva-voce conducted online after the demonstration of all the experiments.

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C. Semester End Examination (SEE): The University issued special regulations with regard to SEE as a one-time measure on account of the difficult situation arising due to **COVID-19**. The following are the few **important regulations** which are followed and also communicated to all the stakeholders.

- All examinations of current terminal semesters of UG and PG programs, except subjects involving Viva Voce examinations, are conducted in off-line (pen and paper) mode with question papers having open choice.
- Examinations of Project work are conducted through online mode, with both internal and external examiners from the same college.
- The UG and PG students of current intermediate semesters are assessed based on UGC guidelines considering their CIE marks and performance in the immediate previous semester.
- The Grades of their subjects are the sum of 50% marks on the basis of CIE and the remaining 50% marks on the basis of performance in immediate previous semester.
- The backlog examinations of all subjects of UG and PG programs are also conducted in offline mode with question papers having normal choice.

The SEE is conducted by adhering to the **Standard Operating Procedures (SOPs)** notified by the University and the Government.

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