



**MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING**

*(An ISO 9001:2015 Certified Institution)  
(A Unit of Rajalaxmi Education Trust<sup>®</sup>, Mangalore)*

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## **SPECIAL CELL FOR COVID-19**

**REPORT FOR THE  
ACADEMIC YEAR 2019-20**

**SPECIAL CELL FOR COVID-19**  
**FOR THE ACADEMIC YEAR 2019-20**

The composition of the Special Cell for Covid-19 for the academic year 2019-20 is as follows:

| Sl.No | Faculty Details   | Designation   | Details of Contact  |
|-------|---|---------------|---|
| 1     | Dr.Divakara Shetty S<br>Dean (Academic)<br>Professor, Mechatronics Engineering                          | Nodal Officer | <a href="mailto:deanacademic@mite.ac.in">deanacademic@mite.ac.in</a><br>Mob: 9845267292 |
| 2     | Mr. Yajnesh P S<br>Assistant Professor<br>Mechanical Engineering  | Member        | <a href="mailto:yajnasha@mite.ac.in">yajnasha@mite.ac.in</a><br>Mob:8971882967          |
| 3     | Mr. Yashwanth M K<br>Assistant Professor<br>Civil Engineering   | Member        | <a href="mailto:yashwanth@mite.ac.in">yashwanth@mite.ac.in</a><br>Mob: 9738405358       |
| 4     | Mr. Abhay Kumar<br>Assistant Professor<br>MBA   | Member        | <a href="mailto:abhaya@mite.ac.in">abhaya@mite.ac.in</a><br>Mob: 9964143788             |
| 5     | Mr. Rajesh Kamath<br>Assistant Professor<br>Information Science & Engineering                           | Member        | <a href="mailto:rajesh@mite.ac.in">rajesh@mite.ac.in</a><br>Mob: 9902349387             |
| 6     | Mr. K Praveen Shenoy<br>Assistant Professor<br>Mechatronics Engineering                                 | Member        | <a href="mailto:praveenks@mite.ac.in">praveenks@mite.ac.in</a><br>Mob: 7760242867       |
| 7     | Mr. Ashwin Kumar<br>Senior Assistant Professor<br>Computer Science and Engineering                      | Member        | <a href="mailto:ashwin@mite.ac.in">ashwin@mite.ac.in</a><br>Mob: 9844990086             |
| 8     | Mr. Ajith Kumar<br>Assistant Professor<br>Aeronautical Engineering                                      | Member        | <a href="mailto:ajithkumar@mite.ac.in">ajithkumar@mite.ac.in</a><br>Mob: 9901225235     |
| 9     | Mr. Sathisha<br>Dean (Examination)<br>Associate Professor, Electronics and<br>Communication Engineering | Convener      | <a href="mailto:deanexam@mite.ac.in">deanexam@mite.ac.in</a><br>Mob: 7348856029         |



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## **SPECIAL CELL FOR COVID-19**

### **Report for the Academic Year 2019-2020**

As per the VTU Circular Ref. No. VTU/BGM/Covid-19 cell/2020-21/106 dated 15 May 2020, the Special Cell for Covid-19 was formed at the Institute, especially to raise awareness amongst the students about the Covid-19 pandemic to provide physical, mental and emotional support to them. The cell is mainly responsible for overseeing the difficulties faced by the stakeholders of the institute during the Covid-19 Pandemic and raise awareness about the safety measures. The members of the cell are actively involved at the forefront in guiding and motivating the students to strictly follow the safety norms pertaining to Covid-19. Managing COVID pandemic is one of the most effective and compassionate tasks undertaken by MITE in its lifetime. It was handled so scientifically and with extreme care for the benefit of MITE family.

Once the lock down was announced, the institute shifted to online mode of conducting classes. A minimum of 3 rounds of online counselling was done with each and every student of MITE as well as their parents to boost their morale explaining to them the perils of the pandemic and how best we as a community must learn to be safe and handle the situation. Extra classes were also taken to make sure that students understand all the concepts and do not lose out on learning value. YouTube videos and other resources were extensively used to augment online learning.

After the first two rounds of lock downs were lifted, college was opened for the faculty and staff in May with utmost care, so that work is not hampered. All the employees were brought into the campus by college bus with specific seat numbers allotted – with proper social distancing. Everyone was asked to wear face mask and they were prohibited from chatting and even speaking on the mobile. All buses were sanitized as soon as each trip is over. No one was allowed to move in groups and even washrooms were monitored to allow only one person at a time by installing an indicator. With the faculty and staff coming into the campus, the system



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became quite efficient with online classes being taken using the college auditorium and broadband connections.

Meticulous planning was done by the institute to make sure exams are conducted meaningfully and with utmost safety. The internal assessments were conducted through online mode and on campus semester-end exams were conducted by following instructions and the safety norms given by the VTU. Hostelites were allotted single rooms and were allowed inside only after producing a COVID negative certificate and they had to follow 'Room to exam hall and back to room' policy at specified timings and maintaining perfect distancing. Day scholars were told to use either own private vehicles or the college bus. SMS was sent to all the students one day before the examination with the details of room no and seat no of their examination so that the students can go directly to their place of examination without disturbing anyone. Students were asked to wear mask, bring sanitizers and water bottles and all the room invigilators had to wear face shields as well for extra protection.

The COVID crisis handled by MITE with utmost care, compassion, professionalism and scientific sprit, following all the safety norms of the government and was highly appreciated by the stakeholders. The best part of the whole gesture was payment of FULL salary to all the faculty and staff including for the period of lockdown and quarantine which depicts the concerned and commitment of the management towards the wellbeing of the faculty and staff members.

During the academic year 19-20, the Special cell for Covid-19 has conducted a meeting on 21/05/2020.



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## PROCEEDINGS OF SPECIAL CELL FOR COVID-19 MEETING HELD ON 21/05/2020

### **1. Discussion on problems faced by students in the ongoing pandemic**

The chairperson addressed the committee to identify the challenges faced by the students in attending the online classes. He insisted that full support shall be extended to the students by the course instructors by sharing the study materials & self-learning videos through Google Classroom/Edmodo platform. The committee also discussed the steps to be taken to safeguard all the stakeholders in the vicinity of the campus during the Covid-19 Pandemic. The committee also discussed the precautions and the steps to be taken during online classes, conducting online internal assessments and the semester end examinations.

### **2. Extending support to students through online classes and counseling.**

The chairperson told the committee members to inform the mentors/advisors to give highest priority for the student mentoring/counseling & encourage the students by providing psychological & mental support during the ongoing Covid-19 Pandemic. Also, the chairperson informed the members to convey the message to the students regarding the safety precautions to be taken during Covid-19 pandemic through regular discussions with the students.

### **3. Guiding students to pursue skill-based certifications amidst ongoing pandemic**

The chairperson addressed the committee to raise awareness among the students about Coursera/Udemy/Udacity & other MOOC certifications through mentors to enhance their knowledge and skills and to bridge the gaps in curriculum. The committee stressed upon the importance of certifications amidst the ongoing pandemic so that students can utilize the time effectively.