



Mangalore Institute of Technology and Engineering

(An ISO 9001:2015 Certified Institution)

(A Unit of Rajalaxmi Education Trust)

Badaga Mijar, Moodabidri-574225

Grievance Redressal Committee

Annual Report-2019-20



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The Members of the Grievance Redressal Committee for the academic year 2019-20:

Sl. No.	Name	Designation	Role
1	Dr. G L Easwara Prasad	Principal	Chairperson
2	Dr. Divakara Shetty S	Dean(Academics)	Members
3	Dr. Jyothi S	Associate Professor, Dept of Mathematics	
4	Mr. Sridhar D R	Assistant Professor, Dept of Mechanical Engg.	
5	Ms. Aishwarya K	4 th Year Student, Dept of Computer Science & Engg.	Special Invitee
6	Mr. Krishnamoorthy K	Senior Assistant Professor, Dept of Computer Science & Engg.	Convener



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Proceedings of Grievance Redressal Committee meeting

Meeting I

The Grievance Redressal Committee meeting for the academic year 2019-20 was held on 18/11/2019 at 10:50 AM, in conference hall-II.

Agenda:

1. Review of closing report of 2018-19
2. Discussion on the grievances reported during odd semester of academic year 2019-20
3. Grievance collecting process
4. Any other points with the permission of chair

Review of closing report of 2018-19

The Chairperson addressed the members and expressed satisfaction that committee had successfully redressed the received grievance within stipulated time to the fullest satisfaction in the previous academic year. The committee members were satisfied with the efforts taken to achieve the same.

Discussion on the grievances reported during odd semester of academic year 2019-20

There was no grievance reported so far, the chairperson conveyed his satisfaction and thanked every stakeholder responsible for maintaining the good environment for the students.

Grievance collecting process

The committee chairperson instructed the members to take the help of mentors to collect the grievances from the students if any, during the ongoing semester. Also it was decided to initiate the process of online submission of grievances. The convener was assigned the responsibility to discuss with the ERP solution provider and provide guidelines for the same.

Any other points

The chairperson requested the committee members to continue monitoring and to guide the students in case of any grievance reported.