

(An ISO 9001:2015 Certified Institution)
(A unit of Rajalaxmi Education Trust, Mangalore)
Badaga Mijar, Moodabidri 574225

# 6.4.1\_Institution conducts internal and external financial audits regularly

### 6.4.1 Institution conducts internal and external financial audits regularly [6]

## **Response:**

The Institute has a mechanism for internal and external audit to ensure financial compliance.

The expenditure concerning departmental activities, excluding the salary, are budgeted in the beginning of the financial year, with Principal directing the HOD's to submit the budget proposal which includes equipment, software, maintenance expenses and cost of spares. The Principal consolidates the budget received from various Departments and presents to the Governing Council for approval. The management has given the financial rights to the Principal for purchase with a maximum limit of Rs. 2,00,000/- in a semester with the single purchase limit not exceeding Rs. 25000/- and HOD's for necessary purchases up to a maximum limit of Rs. 25,000/- in a semester with the single purchase amount exceeds the prescribed limit, HOD's forward the bills to the Principal for further action.

#### **Internal Audit**

Copy of Budget proposals, invoice and vouchers, and supporting documents of every purchase /event is maintained in the respective Departments and the original documents are sent to the accounts Department of the Institution. The accountant of the institution verifies every document, observations if any, is brought to the notice of HODs for immediate rectification. The details of all the expenditures / transactions of the entire financial year is consolidated and maintained at the accounts office and submitted for external audit at the end of the financial year. Appointed Chartered Accountant's team members visit the institution quarterly and verifies all the bill, vouchers, books of account, bank statements along with other documents, if found any discrepancies they will inform the accounts department in writing with a copy to the parent body for further action/rectification.

#### **External Audit**

External audit of the institution is conducted once in a year post March 31<sup>st</sup>, by the chartered accountants. The External Auditor expresses their opinion on the financial Statements

of the Institution based on their Audit. They conduct the Audit in accordance with Standards on Auditing issued by the Institute of Chartered Accountants of India. The Audit involves performing procedures to obtain audit evidences about the amounts and disclosure in financial Statements. They perform the audit to obtain reasonable assurance about the financial statements, free from Material Misstatements. The Auditors also evaluate the appropriateness of accounting policies used and reasonableness of the accounting estimates made by the management as well as evaluating the overall presentation of financial statement. Audited financial statements are also published in the institute website as information for the public.



# MANGALORE INSTITUTE OF TECHNOLOGY AND ENGINEERING

(An ISO 9001:2015 Certified Institution) (A unit of Rajalaxmi Education Trust, Mangalore) Badaga Mijar, Moodabidri 574225

# Budget Proposals, Approval, Expenditure Reports, Internal Audit, & External Audit Reports

For the Year

# 2019 - 20

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# Copy of Budget Proposal from all Departments

# Mangalore Institute of Technology & Engineering Department of Aeronautical Engineering Budget Proposal for the financial year 2019-20

Date: 25/02/2019

Sl. No	Items	Contents	Quantity	Proposed amount	
1	Laboratory Equipment	Machine shop	As per syllabus	Nil	
2	Software		Nil	Nil	
3	Maintenance and Spares	For AE labs	-	Rs. 50,000	
4	Laboratory Consumable	Metals, tools, diesel, Specimens, petrol, etc.	-	Rs. 1,50,000	
5	R& D Activities			Rs. 1,50,000	
6	Training & Travel		Industrial visit Technical talk 2	Rs. 50,000	
7	Miscellaneous Expenses	Cartridge, papers, exam materials	A/4 sheet, Exam materials, cartridge	Rs. 1,00,000	
	Total (Rupees Five lakhs only)				

HOD-AE 25/2/2019 Engg...
Department of the interest the page & Engg...

# Mangalore Institute of Technology & Engineering Department of Computer Science & Engineering Budget for Financial Year 2019-20

Date: 18-3-2019

SI No	Items	Contents	Qty	Proposed Amount
1	Laboratory Equipment	Desktop PCs with UPS Lab kits	6	225000
2	Software		-	-
3	Laboratory Consumable	Resistors, Capacitors, Patch chords, ICs, Multiplexed Seven Segment display kit		10000
4	Maintenance & Spares	UPS Batteries, Switch, CAT6Cable, I/O Box, RJ45,CMOSBa,VGA,Service Charge, TFT Monitor, Printer Cartridge, SMPS, Mother Board, HDD, Mouse, Key Board, LAN Card		100000
5	R & D	For attending International Conferences abroad and within country, R&D Lab		200000
6	Training & Travel	TA, DA for attending workshops, FDP, conference		10000
7	Miscellaneous Expenses	Paper, Teaching aids, Printer Cartridge Refill		5000
8	Conducting Conference and Workshops			50000
			Total	600000

# **Department of Mechatronics Engineering**

# **Budget for Financial Year 2019-20**

Date: 21 -02-2019

SI No	Items	Contents	Qty	Proposed Amount
1	Laboratory Equipment	Robotics lab setup	01	25,00,000/-
2	Software	-	-	
3	Laboratory Consumable	Metal, Tools, Diesel, Petrol, etc		NIL
4	Maintenance & Spares	Repair & Spares of Hydraulics and Pneumatics Lab		1,00,000/-
5	R&D	Experimental setup, Paper Publication of Research, etc		1,00,000/-
6	Training & Travel	FDP, Workshop, Industrial Tours, etc		5,000/-
7	Miscellaneous Expenses	Xerox, Printer Cartridge, Papers, Blue Books, Exam Materials, Batteries, etc		12,000/-
	Total			27,17,000/-



Head of the Dept. of Mechatronics Eng Mangalore Institute of Technology & Engin-Badaga Mijar MOODBIDRI 574225

# Mangalore Institute of Technology & Engineering Department of Mechanical Engineering

# **Budget Proposal for Financial Year 2019-20**

Date: 16.3.2019

Sl. No	Items	Contents	Qty	Proposed Amount
1	Laboratory Equipment	•	-	1,67,000/-
2	Software		-	
3	Laboratory Consumable	Metal, Tools, Diesel, Petrol, etc		82,000/-
4	Maintenance & Spares	Repair & Spares		85,000/-
5	R & D	Paper Publication of Research		2,00,000/-
6	Training & Travel	FDP, Workshop, Industrial Tours, etc		50,000/-
7	Miscellaneous Expenses	Xerox, Printer Cartridge, Papers, Exam Materials, Batteries, etc		20,000/-
	Total			6,04,000/-

HOD HOD Dept of Mechanical B

Head of the Dept. of Mechanical Engg.

Mangalore Institute of Technology & Engineering
Badaga Mijar, MOODBIDRI - 574 225

# Mangalore Institute of Technology & Engineering Department of Civil Engineering

# **Budget for Financial Year: April 2019-March 2020**

1/4/2019

SI No	Items	Contents	Qty	Proposed Amount
1	Laboratory Equipments	-		10,000
2	Laboratory Consumable	specimens, Cement, sand, Agregates, Oil, Chemicals, etc		75,000
3	Maintenance & Spares	Repair & Spares		50,000
4	R & D	Paper Publication of Research, Global conference		1,50,000
5	Miscellaneous Expenses	Cartridge, paper etc		15,000
	Total			3,00,000

Dr. GANESH MOGAVEER PROFESSOR & HEAD DEPT. OF CIVIL ENGG.

MITE,

BADAGA MIJAR, MODDABIDRI - 574225



# MANGALORE INSTITUTE OF TECHNOLOGY AND ENGINEERING

(ISO 9001:2015 Certified Institution)

# PROPOSED BUDGET FOR FINANCIAL YEAR 2019-20

DEPARTMENT: INFORMATION SCIENCE & ENGG

Date: 15-05-2019

SI. No	Items	Contents	Qty	Proposed Amount
1	Laboratory Equipment	Monitor, Keyboard, Mouse etc		20,000/-
2	Software	-	-	-
3	Laboratory Consumable	RAM, HDD, Switch, Battery, Printer Cartridge etc	-	60,000/-
4	Maintenance & Spares	Repair & Spares	-	32,000/-
5	Training & Travel	FDP, Workshop, etc	-	15,000/-
6	Conduction of Conferences & Workshops	-	-	50,000/-
7	Miscellaneous Expenses	Papers, Teaching aids, Exam Materials, etc.	-	70,000/-
8	Research and Development	R&D lab, for attending international conferences abroad and within country		1,00,000/-
	Total			3,47,000/-

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Head of the Dept. of Info. Sci. & Engg.
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# Budget proposal for the financial year 2019-20

Department: Electronics and Communication Engineering

Date: 12/03/2019

Sl. No.	Items	Contents	Quantity	Proposed amount
1	Laboratory Equipments	_	-	-
2	Software	Mentor Graphics HEP1	30 users	3,00,000/-
3	Maintenance and Spare	Service Charges & Spares	-	2,00,000/-
4	Laboratory consumables	Probes, ICs, Resistors, Transistors, Capacitors etc	-	1,00,000/-
5	Research and Development	Paper Publication of Research	¥	2,00,000/-
6	Training and Travel	Workshop, Industrial Tours, etc	-	25,000/-
7	Miscellaneous Expenses	Xerox charges, marker, duster etc	-	45,000/-
8	Conferences and Workshops	International Conference, National Workshop	-	2,00,000/-
			Total	10,70,000/-

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#### MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

(ISO 9001:2015 Certified Institution)
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Affiliated to VTU, Belagavi, Approved by AICTE, New Delhi

# **Budget for Financial Year 2019-20**

**Department: Chemistry** 

Date: 6-4-2019

SI. No.	Items	Contents	Quantity	Proposed Amount
I	Laboratory Equipment	Digital Conductometer, Hot plate, Hot air oven		Rs.51,000
2	Software			
3	Laboratory Consumable	Chemicals		Rs.50,000/-
4	Maintenance & Spares	Glassware		Rs.50,000/-
5	Research and Development	Equipments, Paper Publication of Research		Rs.1,00,000/-
6	Training & Travel	FDP, Workshop, Industrial Tours, etc		
7	Miscellaneous Expenses	Xerox, Printer Cartridge, Papers		4,000/-
	,	Total		2,55,000/-

**GOH** 

Head of the Dept. of Chemistry
Mangalore Institute of Technology & Engineering

Badaga Mijar, MOODBIDRI - 574 225



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# **Department of Engineering Physics**

# **Budget for Financial Year 2019-20**

Date: 03-04-2019

Sl. No	Item	Contents	Qty	Proposed Amount (Rs)
1	Laboratory equipments	NIL		NIL NIL
2	Software	NIL		NIL
3.	Laboratory Consumables	NIL		NIL
4	Maintenance & Sapres	Copper wire, bulb. Switches etc		1,000
5	R&D	Hydraulic press, Sonicator, etc		1,00,000
6	Training and Travel	NIL		NIL
7	Miscellaneous Expenses	Xerox, Printing cartridge, papers etc		1,000
Total				1,02,000

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Badaga Mijar, Moodabidri- 574225, Mangalore Taluk, D.K. Dist., Karnataka, INDIA. Tel: 08258-262695/96/97/98 Telfax: 08258-262699 Email: info@mite.ac.in Web: www.mite.ac.in

# MANGALORE INSTITUTE OF TECHNOLOGY AND ENGINEERING

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#### DEPARTMENT OF MBA

# Budget proposal for the financial year 2019-20

Date: 05.3.2019

SI.No	Items	Qty	Budgeted
1	Laboratory Equipment		-
2	Software		
3	Laboratory Consumables		•
4	Maintaince & Spares		•
5	R & D		
6	Training &Placement		
7	Miscellaneous Expenses - Guest sessions - Club activities - MOU activities - Conferences/workshop/FDP		40000 10000 15000 35000
	Total		100000

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Head of the Department of Master of Business Administration (MBA) Mangalore Institute of Technology & Engg P.O.Mijar, MOGD PIOTH 574225 MANGALORE, KARNATAKA.

# Approved Sanction Order of Budget for all Departments from Parent Organization, Rajalaxmi Education Trust



To

Date:10/05/2019

The Principal

Mangalore Institute of Technology & Engineering, BadagaMijar, Moodbidri-574225

Subject: Budget approval letter for the Academic year 2019-20.

Dear Sir,

With reference to your budget expense request for the academic year 2019-20 dated 07/05/2019. I hereby provide my consent of approval for the total amount of Rs.65,95,000/-.

I would like to convey that the above approved amount shall be spent as per the proposal made with adherence to the Institute's quality norms. Further, I kindly request you to inform and guide the Heads of the Departments in order to ensure that the expenditures incurred in the upkeep and modernization of Laboratory equipments be assessed with utmost care prior to implementation.

With Regards

resident

Rajalaxmi Education Trust Souza Arcade, Balmatta Road

Mangalore-575001



# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

(An ISO 9001:2015 Certified Institution) (A unit of Rajalaxmi Education Trust \*) Affiliated to V.T.U., Belgaum, Approved by AICTE, New Delhi

Date: 16/05/2019

# Budget sanction for the academic year 2019-20

In response to the proposed budget from the individual department the budget is approved and allocated towards department expenditure for the academic year 2019-20 as per the approval given by the management. Further, all the Heads of the Departments have to ensure that the expenditures incurred in the purchases and maintaining the Laboratories to be assessed with utmost care prior to implementation. The details of the approved budget for all the departments are given below.

SN	Department	Budget Proposal
1	Aeronautical Engineering	5,00,000
2	Civil Engineering	3,00,000
3	Computer Science & Engineering	6,00,000
4	Electronics & Communication Engineering	10,70,000
5	Information Science & Engineering	3,47,000
6	Mechanical Engineering	6,04,000
7	Mechatronics Engineering	27,17,000
8	Master of Business Administration	1,00,000
9	Chemistry	2,55,000
10	Physics	1,02,000
11	Mathematics	1,14,000
	Total	65,95,000

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Mangalore Institute of Technology & Engineering Badaga Mijar, MOODBIDRI - 574 225

# Copy of Expenditure Report of all Departments

# Mangalore Institute of Technology & Engineering Department of Aeronautical Engineering

# Expenditure Report for the Financial year 2019-20

Date: 15-05-2020

SI. No	ltems	Contents	Quantity	Expenditure Amount	Proposed amount
1	Laboratory Equipment	MT lab & EC & FM lab equipments	As per syllabus	Nil	Nil
2	Software	Solid edge, mat lab etc.	Nil	Nil	Nil
3	Maintenance And Spare	For AD, Propulsion & Structures lab	-	Rs. 26,414	Rs.50,000
4	Laboratory Consumable	Metals, tools, diesel, Specimens, petrol, etc.	-	Rs. 19,533	Rs.1,50,000
5	R& D Activities			Rs. 141,600	Rs.1,50,000
6	Training & Travel		Industrial visit Technical talk	Rs. 4,200	Rs.50,000
7	Miscellaneous Expenses	Cartridge, papers, exam materials	A/4 sheet 15 bundles Exam materials Cartridge	Rs. 6,821	Rs.1,00,000
.17.0380	The property of the second of	Total		Rs. 1,98,568	Rs.5,00,000/-

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<sup>: &</sup>quot;Linear institute of Technology & Engg.,

# **Department of Computer Science & Engineering**

# **Expenditure for Financial Year 2019-20**

Sl No	Items	Contents	Qty	Proposed in Budget Amount	Expenditure
1	Laboratory Equipment	Desktop PCs with UPS Lab kits 120 KVA UPSLegrand Modular with42AH Quanta battery, 4GB RAM, Server Rack	6	225000	1141355
2	Software	-	-	-	
3	Laboratory Consumable	Resistors, Capacitors, Patch chords, ICs, Multiplexed Seven Segment display kit		10000	10230
4	Maintenance & Spares	UPS Batteries, Switch, CAT6Cable, I/O Box, RJ45,CMOSBa,VGA,Service Charge, TFT Monitor, Printer Cartridge, SMPS, Mother Board, HDD, Mouse, Key Board, LAN Card,PCI cards		100000	112834
5	R & D	For attending International Conferences abroad and within country, R&D Lab		200000	26668
6	Training & Travel	TA, DA for attending workshops, FDP, conference		10000	
7	Miscellaneous Expenses	Paper, Teaching aids, Printer Cartridge Refill		5000	17902
8	Conducting Conference and Workshops			50000	
			Total	600000	1308989

Date:10-04-2020

Head of the Dept. of Comp. Sci Mangalore Institute of Technology &

Badaga Mijar. MCPage 16 :

# **Department of Mechatronics Engineering**

# Budget expenditure report for the financial year 2019-20

Date: 06/04/2020

### Submitted the Principal, MITE:

SI. No	Items	Contents	Quantity	Proposed amount	Expenditure
1	Laboratory Equipment	Robotics lab	As per syllabus	25,00,000	Rs. 24,78,000
2	Software		Nil	Nil	-
3	Laboratory Consumable	For labs	-	Nil	Rs. 38,933
4	Maintenance and Spares	Metals, tools, diesel, Specimens, petrol, etc.	-	Rs. 1,00,000	Rs. 28,530
5	R& D Activities			Rs. 1,00,000	-
6	Training & Travel		Industrial visit Technical talk 2	Rs.5,000	-
7	Miscellaneous Expenses	Cartridge, papers, exam materials	A/4 sheet, Exam materials, cartridge	Rs.12,000	Rs. 29,392
Tota	· •	re lakhsSeventy Four ed& fifty five only)	thousand Eight	,	Rs 25,74,855

HOD, Department of Mechatronics

Head of the Dept. of Mechatronics Engg Mangalore Institute of Tabe 1. 1.1. & Engineering Badaga Mijar MOODBIRI 574225

# Department of Mechanical Engineering

# Expenditure for Financial Year 2019-20

Date: 31.3.2020

SI. No	Items	Contents	Qty	Proposed Amount	Expenditure
1	Laboratory Equipment	-	-	1,67,000/-	39,235/-
2	Software	·	-		
3	Laboratory Consumable	Metal, Tools, Diesel, Petrol, etc		82,000/-	59,894/-
4	Maintenance, Calibration & Spares	Repair & Spares		85,000/-	1,55,426/-
5	R & D	Organization of International Conference Publication of Research		2,00,000/-	62,021/-
6	Training & Travel	FDP, Workshop, Industrial Tours, etc		50,000/-	16,000/-
7	Miscellaneous Expenses	Xerox, Printer Cartridge, Papers, Exam Materials, Batteries, etc		20,000/-	31,836/-
	Total			6,04,000/-	3,64,412/-

Rs.Three lakhs sixty four thousand and four hundred twelve only

HOD

Head of the Dept. of Mechanical Engg.

Mangalore Institute of Technology & Engines

Badaga Mijar, MOODBIDRI - 574 225

# Department of Civil Engineering

# Expenditure report for Financial Year April 2019-March 2020

· Date:31/3/2020

SI No	Items	Contents	Qty	Proposed Amount	Expenditure Amount (CFY)
1	Laboratory Equipments			10,000	
2	Laboratory Consumable	specimens, Cement, sand, Agregates, Oil, Chemicals, etc		75,000	53,557
3	Maintenance & Spares	Repair & Spares		50,000	
4	R&D	Paper Publication of Research, Global conference		1,50,000	62,021
5	Miscellaneous Expenses	Cartridge, paper etc		15,000	12,000
		Total		3,00,000	1,27,578

Or. GANESH MOGAVEER PROFESSOR & HEAD DEPT. OF CIVIL ENGG.

MITE,

BADAGA MUAR, MOODABIDRI - 57422



# MANGALORE INSTITUTE OF TECHNOLOGY AND ENGINEERING

(ISO 9001:2015 Certified Institution)

### **EXPENDITURE REPORT FOR FINANCIAL YEAR 2019-20**

DEPARTMENT INFORMATION SCIENCE & ENGG

Date: 21-05-2020

Sl. No	Items	Contents	Qty	Proposed Amount	Expenditure Amount
1.	Laboratory Equipment	Monitor	2	20,000/-	10,360/-
2	Software	- · · · · · · · · · · · · · · · · · · ·	· -		
3	Laboratory Consumable	RAM, HDD, Switch, Battery, Printer Cartridge etc		60,000/-	54,870/-
4	Maintenance & Spares	Repair & Spares		32,000/-	28,530/-
5	Training & Travel	FDP, Workshop, etc		15,000/-	
6	Conduction of Conferences & Workshops	-		50,000/-	
7	Miscellaneous Expenses	Papers, Teaching aids, Exam Materials, etc.		70,000/-	67,000
	Total			2,47,000/-	1,60,760/-

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# Expenditure Report for the Financial Year 2019-20

Department: Electronics and Communication Engineering

Sl. No.	Items	Contents	Quantity	Sanctioned amount	Expenditure Amount (CFY)
1	Laboratory Equipments	-	-	-	43,099.50/
2	Software	Mentor Graphics HEP I	30 Users	3,00,000/-	2,60,000/-
3	Maintenance and Spare	Service Charges &Spares	_	2,00,000/-	1,70,628/-
4	Laboratory consumables	Probes, ICs, Resistors, Transistors, Capacitors etc	-	1,00,000/-	66,840/-
5	Research and Development	Paper Publication of Research	-	2,00,000/-	-
6	Training and Travel	Workshop, Industrial Tours, etc	-	25,000/-	20,000/-
7	Miscellaneous Expenses	Xerox charges, marker, duster etc.	-	45,000/-	33,580/-
8	Conference and Workshops	International Conference, National Workshop	-	2,00,000/-	62,021/-
			Total	10,70,000/-	6,56,168.50/-

Head of the Dept. of E & C Engg.

Mangalore Institute of Technology & Engineer.

Badaga Mijar, MOODBIDRI - 574 225

Date: 22/05/2020



# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

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# **Expenditure report for Financial Year 2019-20**

**Department: Chemistry** 

Date: 06-01-2021

SI No	Items	Contents	Qty	Proposed Amount(Rs)	Expenditure Amount (Rs)(CFY)
1	Laboratory Equipment	Digital Conductometer, Hot plate, ion exchange plant		51,000/-	50,146/-
2	Software				
3	Laboratory Consumable	Chemicals		50,000/-	47,577/-
4	Maintenance & Spares	Glassware		50,000/-	40,810/-
5	R & D(ordered during 10/02/2020 and received during 04/01/2021)	Equipments, Paper Publication of Research		1,00000/-	66,375/-
6	Training & Travel	FDP, Workshop, Industrial Tours, etc			
7	Miscellaneous Expenses	Xerox, Printer Cartridge, Papers, etc.		4,000/-	4,000/-
				2,55,000/-	2,08,908/-

HOD

Head of the Dept. of Chemistry

Mangalore Institute of Technology & Engineerin Badaga Mijar, MOODBIORI - 574 325



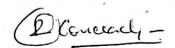
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# **Department of Engineering Physics**

# **Expenditure for Finance Year 2019-20**

Date: 20-03-2019

Sl. No	Item	Contents	Qty	Proposed Amount (Rs)	Expenditure Amount (Rs)
1	Laboratory equipments	NIL		NIL	NIL
2	Software	NIL		NIL	NIL
3	Laboratory and Consumables	NIL		NIL	NIL
4	Maintenance & Spares	Copper wire, bulb, switches, servicing		1,000	7,169
4	R&D	Probe sonicator, Hot air Owen		1,00,000	88,600
5	Training and Travel	NIL		NIL	NIL
6	Miscellaneous expenses	Newton's ring microscope, sodium vapor lamp and transformer	2 each	1,000	29,618
			Total	1,02,000	1, 25387



## MANGALORE INSTITUTE OF TECHNOLOGY AND ENGINEERING

Moodabidri-574 225

#### DEPARTMENT OF MBA

# Budget V/S Actuals for the Academic Year 2019-20

Date: 1.1.2020

Sl.No	Items	Budgeted (Rs)	Actuals (Rs)
1	Laboratory Equipment		
2	Software		
3	Laboratory Consumables		
4	Maintaince & Spares		
5	R & D		W - 1
6	Training &Placement		
7	Miscellaneous Expenses - Guest sessions - Club activities - MOU activities - Conferences/workshop/FDP	25000 20000 30000 25000	16000 - 7936 17097
	Total	100000	41033

HOD ..

Head of the Department of Master of Business Administration (MBA) Mangalore institute of Technology & Engg.

P.O.Mijar, MOOD PIDRI - 574225 MANGALORE, KARNATAKA

# Letter of Financial Power Attributed to Head of Institution & Heads of Departments



# RAJALAXMI EDUCATION TRUST (Regd.)

Date: 30/08/2012 Place: Mangalore

To.

The Administrative Officer
Mangalore Institute of Technology & Engineering
Moodbidri

As per the resolution at the Trust meeting held on 29<sup>th</sup> August 2012, following is the financial power permitted to carry out routine activities in Mangalore Institute of Technology & Engineering.

HODs can make all the necessary purchases upto a maximum limit of Rs.25,000/- in a semester with the single purchase not exceeding Rs.5,000/-.

Principal is permitted to purchase with a maximum limit of Rs. 2 lakhs in a semester with single purchase limit not exceeding Rs.25,000/-.

These provisions are to be implemented with immediate effect.

For Rajalaxmi Education Trust

President

CC to: The Accounts Head

Mangalore Institute of Technology & Engineering

Moodbidri

# Internal Audit Report of Utilization of Financial Power Attributed to Head of Institution & Heads of Departments

# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

(A unit of Rajalaxmi Lducation Trust')

Affiliated to V.T.U., Belagavi, Approved by AICTE, New Delhi.

# UTILIZATION CERTIFICATE

# BASED ON FINANCIAL POWER ATTRIBUTED TO HEAD OF THE INSTITUTION

# PRINCIPAL

ACADEMIC YEAR: 2019-20

SEMESTER: EVEN (Jan 2020 to June 2020)

SANCTIONED LIMIT: Rs. 200000/-

AMOUNT UTILIZED: Rs. 182877/-

Certified that an amount of Rs. 182877/- (One lakh eighty two thousand eight hundred and seventy seven only) have been utilized by Head of the Institute in the even semester of 2019-20. The utilization of amount mentioned above is verified against the Invoice produced and vouchers arranged in order.

(Seal & Signature of Accounts Head)

**Accounts Officer** Mangalore Institute of Technology & Engineering Badaga Mijar, Moodbidri - 574225

Date: 06.07-2020

Utilization certificate received & verified

(Seal & signature of Head of the Institution)

Name: Dr. G. L. Easwara Prasad

Principal

Mangalore Institute of Technology & Engineering Badaga Mijar, MOODBIDRI - 574 225

#### MILE

# ALANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

An ISO 9001 2015 Certified Institution, Accredited by NAAC (A unit of Rajalaxini Education Trust\*)

Affiliated to V.T.U., Belagavi, Approved by AICTE, New Delhi.

# **UTILIZATION CERTIFICATE**

## BASED ON FINANCIAL POWER ATTRIBUTED TO HEAD OF THE INSTITUTION

# **PRINCIPAL**

ACADEMIC YEAR: 2019-20

SEMESTER: ODD (July 2019 to Dec 2019)

SANCTIONED LIMIT: Rs. 200000/-

AMOUNT UTILIZED: Rs. 183813/-

Certified that an amount of Rs. 183813/- (One lakh eighty three thousand eight hundred and thirteen only) have been utilized by Head of the Institute in the odd semester of 2019-20. The utilization of amount mentioned above is verified against the Invoice produced and vouchers arranged in order.

(Seal & Signature of Accounts Head)

Date: 03.01.2020

Accounts Officer

Mangalore Institute of Technology & Engineering
Badaga Mijar, Moodbidri - 574225

Utilization certificate received & verified

(Seal & signature of Head of the Institution)

Name: Dr. G. L. Easwara Prasad

Principal

Mangalore Institute of Technology & Engineering Badaga Mijar, MOODBIDRI - 574 225

# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

An ISO 9001-2015 Certified Institution, Accredited by NAAC (A unit of Rajalaxmi Education Trust\*)

Affiliated to V.T.U., Belagavi, Approved by AICTE, New Delhi.

# **UTILIZATION CERTIFICATE**

# BASED ON FINANCIAL POWER ATTRIBUTED TO HEAD OF THE DEPARTMENT

# DEPARTMENT OF MECHANICAL ENGINEERING

ACADEMIC YEAR: 2019-20

SEMESTER: ODD (July 2019 to Dec 2019)

SANCTIONED LIMIT: Rs. 25000/-

AMOUNT UTILIZED: Rs. 20065/-

Certified that an amount of Rs. 20065/- (Twenty thousand sixty five only) have been utilized by Head of the Department of Mechanical Engineering in the odd semester of 2019- 20. The utilization of amount mentioned above is verified against the Invoice produced and vouchers arranged in order.

(Seal & Signature of Accounts Head)

Accounts Officer
Mangalore Institute of Technology & Engineering
Badaga Mijar, Moodbidn - 574225

Date: 03.01.2020

Utilization certificate received & verified

(Seal & signature of Head of the Department)

Karanlelle

Name: Dr. C R Rajashekar

Head of the Dept of Mechanical Engg.

Mangalore Institute of Technology & Engineering
Badaga Mijar, MOODBIDRI - 574 225

# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

MITE Solutions

An ISO 9001: 2015 Certified Institution, Accredited by NAAC (A unit of Rajalaxmi Education Trust\*)

Affiliated to V.T.U., Belagavi, Approved by AICTE, New Delhi.

# **UTILIZATION CERTIFICATE**

# BASED ON FINANCIAL POWER ATTRIBUTED TO HEAD OF THE DEPARTMENT **DEPARTMENT OF MECHANICAL ENGINEERING**

ACADEMIC YEAR: 2019-20

SEMESTER: EVEN (Jan 2020 to June 2020)

SANCTIONED LIMIT: Rs. 25000/-

AMOUNT UTILIZED: Rs. 17564/-

Certified that an amount of Rs. 17564/- (Seventeen thousand five hundred and sixty four only) have been utilized by Head of the Department of Mechanical Engineering in the even semester of 2019 - 20. The utilization of amount mentioned above is verified against the Invoice produced and vouchers arranged in order.

(Seal & Signature of Accounts Head)

Date: 06 .07. 2020

**Accounts Officer** angalore institute of Technology & Engineering Badaga Mijar, Moodbidri - 574225

> Utilization certificate received & verified Head of the Dept. of Mechanical Engg. Mangalore Institute of Technology & Engineering Badaga Mijar, MOODBIDRI - 574 225

(Seal & signature of Head of the Department)

Mijar, Moodabidri - 574225, Mangalore Taluk, D.K. Dist., Karnataka, INDIA.

Tel: 08258 - 262695 / 96 / 97 / 98, Telefax: 08258-262698/99 E-mail: principal@mite.ac.in info@mite.ac.in Web: www.mite.ac

Page 31

MITE

# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

An ISO 9001: 2015 Certified Institution, Accredited by NAAC (A unit of Rajalaxmi Education Trust\*)

Affiliated to V.T.U., Belagavi, Approved by AICTE, New Delhi.

Solutions

#### **UTILIZATION CERTIFICATE**

#### BASED ON FINANCIAL POWER ATTRIBUTED TO HEAD OF THE DEPARTMENT

#### **DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**

ACADEMIC YEAR: 2019-20

SEMESTER: ODD (July 2019 to Dec 2019)

SANCTIONED LIMIT: Rs. 25000/-

AMOUNT UTILIZED: Rs. 7000/-

Certified that an amount of Rs. 7000/- (Seven thousand only) have been utilized by Head of the Department of Electronics and Communication Engineering in the odd semester of 2019-20. The utilization of amount mentioned above is verified against the Invoice produced and vouchers arranged in order.

(Seal & Signature of Accounts Head)

Accounts Officer

Mangalore Institute of Technology & Engineering
Badaga Mijar, Moodbidri - 574225

Date: 03.01.2020

Utilization certificate received & verified

(Seal & Senature of Head of the Department)

Name: Dr.Vinayambika Bhat
Head of the Dept. of E & C Engg
Mangalore Institute of Technology & Engineering
Badaga Mijar. MOODBIDRI - 574 225

Mijar, Moodabidri - 574225, Mangalore Taluk, D.K. Dist., Karnataka, INDIA.

MITE

### MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

An ISO 9001: 2015 Certified Institution, Accredited by NAAC (A unit of Rajalaxmi Education Trust®)

Affiliated to V.T.U., Belagavi, Approved by AICTE, New Delhi.

Solutions.

#### **UTILIZATION CERTIFICATE**

# BASED ON FINANCIAL POWER ATTRIBUTED TO HEAD OF THE DEPARTMENT

# DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

ACADEMIC YEAR: 2019-20

SEMESTER: EVEN (Jan 2020 to June 2020)

SANCTIONED LIMIT: Rs. 25000/-

AMOUNT UTILIZED: Rs. 10500/-

Certified that an amount of Rs. 10500/- (Ten thousand Five hundred only) have been utilized by Head of the Department of Electronics and Communication Engineering in the even semester of 2019-20. The utilization of amount mentioned above is verified against the Invoice produced and vouchers arranged in order.

(Seal & Signature of Accounts Head)

Accounts Officer Mangalore Institute of Technology & Engineering Badage Mijar, Moodo Jri - 574225

Date: 06.07.2020

Utilization certificate received & verified

67/2020 (Seal & signature of Head of the Department)

Name: Name: Dr.Vinayambika Bhat Head of the Dept. of F & C Engg. Mangalore Institute of Technology & Engineering Badaya Mijar, MOODBIDRI - 574 225

Mijar, Moodabidri - 574225, Mangalore Taluk, D.K. Dist., Karnataka, INDIA.

MITE

#### MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

An ISO 9001: 2015 Certified Institution, Accredited by NAAC (A unit of Rajalaxmi Education Trust\*)

Affiliated to V.T.U., Belagavi, Approved by AICTE, New Delhi.

Solutions

#### **UTILIZATION CERTIFICATE**

# BASED ON FINANCIAL POWER ATTRIBUTED TO HEAD OF THE DEPARTMENT DEPARTMENT OF CIVIL ENGINEERING

ACADEMIC YEAR: 2019-20

SEMESTER: ODD (July 2019 to Dec 2019)

SANCTIONED LIMIT: Rs. 25000/-

AMOUNT UTILIZED: Rs. 12328/-

Certified that an amount of Rs. 12328/- (Twelve thousand three hundred and twenty eight only) have been utilized by Head of the Department of Civil Engineering in the odd semester of 2019- 20. The utilization of amount mentioned above is verified against the Invoice produced and vouchers arranged in order.

(Seal & Signature of Accounts Head)

Date: 03.01.2020

Accounts Officer
Mangalore Institute of Technology & Engineering
Badaga Mijar, Moodbildri - 574225

Utilization certificate received & verified

(Seal & signature of Head of the Department)

Name: Dr. Ganesh Mogaveera

PROFESSOR & HEAD BEPT. OF CIVIL ENGG.

MITE,

BADAGA MIJAR, MOODABIDRI - 574225

MILLE

#### MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

An ISO 9001: 2015 Certified Institution, Accredited by NAAC (A unit of Rajalaxmi Education Trust\*)

Affiliated to V.T.U., Belagavi, Approved by AICTE, New Delhi.

Solutions

#### **UTILIZATION CERTIFICATE**

#### BASED ON FINANCIAL POWER ATTRIBUTED TO HEAD OF THE DEPARTMENT

#### DEPARTMENT OF CIVIL ENGINEERING

ACADEMIC YEAR: 2019-20

SEMESTER: EVEN (Jan 2020 to June 2020)

SANCTIONED LIMIT: Rs. 25000/-

. AMOUNT UTILIZED: Rs. 2440/-

Certified that an amount of Rs. 2440/- (Two thousand four hundred and forty only) have been utilized by Head of the Department of Civil Engineering in the even semester of 2019 - 20. The utilization of amount mentioned above is verified against the Invoice produced and vouchers arranged in order.

(Seal & Signature of Accounts Head)

Accounts Officer

Mangalore Institute of Technology & Engineering
Badaga Mijar, Moodbildri - 574225

Date: 06.07.2020

Utilization certificate received & verified

(Seal & signature of Head of the Department)

Name: : Dr. Ganesh Mogaveera

DI. GOGESHOW A WAS I

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BADAGA MIJAR MICENTED . 314175

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#### MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING



An ISO 9001: 2015 Certified Institution, Accredited by NAAC (A unit of Rajalaxmi Education Trust\*)

Affiliated to V.T.U., Belagavi, Approved by AICTE, New Delhi.

#### **UTILIZATION CERTIFICATE**

#### BASED ON FINANCIAL POWER ATTRIBUTED TO HEAD OF THE DEPARTMENT

#### **DEPARTMENT OF INFORMATION SCIENCE & ENGINEERING**

ACADEMIC YEAR: 2019-20

SEMESTER: ODD (July 2019 to Dec 2019)

SANCTIONED LIMIT: Rs. 25000/-

AMOUNT UTILIZED: Rs. 3000/-

Certified that an amount of Rs. 3000/- (Three thousand only) have been utilized by Head of the Department of Information Science and Engineering in the odd semester of 2019- 20. The utilization of amount mentioned above is verified against the Invoice produced and vouchers arranged in order.

(Seal & Signature of Accounts Head)

Accounts Officer

Mangalore Institute of Technology & Engineering Badaga Mijar, Moodbldri - 574225 Date: 03.01.2020

Utilization certificate received & verified

(Seal & signature of Head of the Department)

Name: Mr. Manjunath Habbagilu

Head of the Dept. of Info. Sci. & Engg. Mangalore Institute of Technology & Engineering Badaga Mijar. MOODBIDRI - 574 225 AHTE

#### MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

An ISO 9001: 2015 Certified Institution, Accredited by NAAC (A unit of Rajalaxmi Education Trust\*)

Affiliated to V.T.U., Belagavi, Approved by AICTE, New Delhi.

Solutions

#### **UTILIZATION CERTIFICATE**

# BASED ON FINANCIAL POWER ATTRIBUTED TO HEAD OF THE DEPARTMENT

#### **DEPARTMENT OF INFORMATION SCIENCE & ENGINEERING**

ACADEMIC YEAR: 2019-20

SEMESTER: EVEN (Jan 2020 to June 2020)

SANCTIONED LIMIT: Rs. 25000/-

AMOUNT UTILIZED: Rs. 1628/-

Certified that an amount of Rs. 1628/- (One thousand six hundred and twenty eight only) have been utilized by Head of the Department of Information Science and Engineering in the even semester of 2019 - 20. The utilization of amount mentioned above is verified against the Invoice produced and vouchers arranged in order.

(Seal & Signature of Accounts Head)

Accounts Officer Mangalore Institute of Technology & Engineering Badaga Mijar, Moodbidri - 574228 Date: 06. 7. 2020

Utilization certificate received & verified

(Seal & signature of Head of the Department)
Name: Mr. Manjunath Habbagilu.

Head of the Dept. of Info. Sci. & Engg. Mangalore Institute of Technology & Engineering Badaya Mijar, MOONHDRI - 574 225

# Copy of Letters from External Auditor for visiting the Institution on Quarterly basis for carrying out the Internal Audit



CHARTERED ACCOUNTANTS

CA. P. Raghuchandra Shetty, B.Com., F.C.A. Chartered Accountant

421, Second Floor, Kunil Complex, Bendoorwell, Mangalore 575 002 Ph: +91 824 2436522, 4268880 (0) 2438394 (Telefax) + 91 824 2275394 (R), 98451 12382 (M) Email: prshetty15@hotmail.com

To,

Mangalore Institute of Technology and Engineering, A Unit of Rajalaxmi Education Trust ®, Badaga Mijar, Moodabidri, Mangalore-574225

Dear Sir,

Sub: Authorization letter for conducting the quarterly Audit

In terms of your appointment, we depute herewith following persons to verify the Books of Accounts, vouchers, bills, Bank Statements and other documents for the quarter ended 31.03.2020.

#### Names

- 1. R. Idmon Musliyar
- 2. Mohammed Azan
- 3. Jayashree

Please extend your full co-operation for the completion of the assignment.

Thanking you,

PLACE: MANGALURU DATE: 13-05-2020

CA P. RAGHUC CHARTERED

Yours Sincerely

Page 39



CHARTERED ACCOUNTANTS

CA. P. Raghuchandra Shetty, B.Com., F.C.A. Chartered Accountant

421, Second Floor, Kunil Complex, Bendoorwell, Mangalore 575 002 Ph: +91 824 2436522, 4268880 (O) 2438394 (Telefax) + 91 824 2275394 (R), 98451 12382 (M) Email: prshetty15@hotmail.com

To,

Mangalore Institute of Technology and Engineering, A Unit of Rajalaxmi Education Trust ®, Badaga Mijar, Moodabidri, Mangalore-574225

Dear Sir,

Sub: Authorization letter for conducting the quarterly Audit

In terms of your appointment, we depute herewith following persons to verify the Books of Accounts, vouchers, bills, Bank Statements and other documents for the quarter ended 31.12.2019.

#### <u>Names</u>

- 1. R. Idmon Musliyar
- 2. Divya H. M.
- Jayashree

Please extend your full co-operation for the completion of the assignment.

Thanking you,

PLACE: MANGALURU

DATE: 17-01-2020

Yours Sincerely

CA P. RAGHO

CHARTERI

Page 40



#### CHARTERED ACCOUNTANTS

CA. P. Raghuchandra Shetty, B.Com., F.C.A. Chartered Accountant

421, Second Floor, Kunil Complex, Bendoorwell, Mangalore 575 002 Ph: +91 824 2436522, 4268880 (O) 2438394 (Telefax) + 91 824 2275394 (R), 98451 12382 (M) Email: prshetty15@hotmail.com

To,

Mangalore Institute of Technology and Engineering, A Unit of Rajalaxmi Education Trust ®, Badaga Mijar, Moodabidri, Mangalore-574225

Dear Sir.

Sub: Authorization letter for conducting the quarterly Audit

In terms of your appointment, we depute herewith following persons to verify the Books of Accounts, vouchers, bills, Bank Statements and other documents for the quarter ended 30.09.2019.

#### <u>Names</u>

- 1. R. Idmon Musliyar
- 2. Sandesh Shetty
- 3. Mohammed Ameer Faris

Please extend your full co-operation for the completion of the assignment.

Thanking you,

PLACE: MANGALURU

DATE: 16-10-2019

Yours Sincerely

CA P. RAGHUCA CHARTEREN



#### CHARTERED ACCOUNTANTS

CA. P. Raghuchandra Shetty, B.Com., F.C.A. Chartered Accountant

421, Second Floor, Kunil Complex, Bendoorwell, Mangalore 575 002 Ph: +91 824 2436522, 4268880 (O) 2438394 (Telefax) + 91 824 2275394 (R), 98451 12382 (M) Email: prshetty15@hotmail.com

To,

Mangalore Institute of Technology and Engineering, A Unit of Rajalaxmi Education Trust ®, Badaga Mijar, Moodabidri, Mangalore-574225

Dear Sir,

Sub: Authorization letter for conducting the quarterly Audit

In terms of your appointment, we depute herewith following persons to verify the Books of Accounts, vouchers, bills, Bank Statements and other documents for the quarter ended 30.06.2019.

#### Names

- 1. R. Idmon Musliyar
- 2. Divya H. M.
- 3. Jayashree

Please extend your full co-operation for the completion of the assignment.

Thanking you,

PLACE: MANGALURU

DATE: 22-07-2019

Yours Sincerely,

CA P. RAGH CHARTER

Page 42

# External Audit Report including Auditor's Report



CHARTERED ACCOUNTANTS

CA. P. Raghuchandra Shetty, B.Com., F.C.A. Chartered Accountant

421, Second Floor, Kunil Complex, Bendoorwell, Mangalore 575 002 Ph: +91 824 2436522, 4268880 (O) 2438394 (Telefax) + 91 824 2275394 (R), 98451 12382 (M) Email: prshetty15@hotmail.com

#### INDEPENDENT AUDITOR'S REPORT

To, MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING, BADAGA MIJAR, MOODBIDRI-574225

#### Reports on the Financial Statements

We have audited the accompanying financial statements of MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING, which comprise the Balance Sheet as at 31<sup>st</sup> March 2020, the Income and Expenditure account for the year ended 31<sup>st</sup> March 2020 and summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial positions and financial position of the College in accordance with the Accounting Standards issued by the ICAI. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatements, whether due to fraud or error.

#### **Independent Auditors Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in financial statements. The procedures selected depend on the auditor's judgment, including the assessments of risks of material misstatements of financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to College preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by managements,, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion and to the best of our information and according to the explanations given to us, the financial statements give the information required by the act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:

- c) In case of Balance sheet, of the state of affairs of the College as at 31st March, 2020.
- d) In case of Income and Expenditure account, the Excess of Income over Expenditure for the year ended on that date.

#### Reports on other general requirements

We report that:

- e) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
- f) In our opinion proper books of accounts as required by law have been kept by the College so far as appears from the examination of those books.
- g) The Balance Sheet and the Income and Expenditure Account dealt with by this report are in agreement with the books of account.
- h) In our opinion, the Balance Sheet and the Income and Expenditure Account comply with the Accounting Standards generally accepted in India.

For P.R.SHETTY ASSOCIATES

Place: Mangalore Date: 10-09-2020

1-11

COM, F.C.A

TECHNOLOGY & ENGINEERING
MANGALORE INSTITUTE OF EDUCATION TRUST
A UNIT OF RAJALAXMI FOR THE YEAR ENDED 31ST MARCH 2020

	INCOME	AND EXPEN	DITURE ACCOUNT		INCOME	₹	*
Fig for the P.Y	EXPENDITURE	₹	₹	P.Y		· · · · · · · · · · · · · · · · · · ·	₹
				294455235 By	Tuition and Other fees Collected		294667498.85
102684328 To Sa			101927487.00	383400 By	Profession Tax		379200.00
6671655 To Ad			5538033.42	3753809 By	Provident Fund		3239863.0
	ink Charges & Interest		39458.50	5452620 By	T.D.S Collected		5155033.0
	inual Day Expenses		1166532.00	1482944 By	Examiners Remuneration Received		1876860.0
2965315 To Co			3063758.46	4466643 By	Bank Interest Received		6209997.9
	hicle Insurance	*	1190656.00	- <b>.</b> By	Interest Received on TDS Refund	×.	97805.6
1298000 To Pro	ofessional charges		1416000.00	- Ву	Rent Received		25000.0
7509940 To Pro	ovident Fund		6480956.00	- Ву	Venue Charges		238751.0
385900 To Pro	ofessional Tax		381700.00				20070170
5452620 To T.I			5155033.00				
	scellaneous Expenses		908660.68				
	hicle Maintenance		2110308.77				
11718608 To Ele			12529815.00				
	stage & Telephone Expenses		104750.94				
15172021 To Un			15184316.30				
	aining & Placement Expenses		643238.00				
	avelling Expenses		3692412.55				
	ternet & Software Charges		1013337.80				
	nchayath License Fee		616604.00				
348239 To La			465234.10				
	inting and Stationary		1988446.06				
	mputer Maintenance		977424.14				
	aff Quarters Rent		520800.00				
	pairs and Maintenance		1626773.52				
	ardening Expenses		107873.12				
	gal Charges		56000.00				
	ministrative Charges		134994.00		•		
156333 To ED			134994./				
	ilding Maintenance		2216969.40	7	4 2		
	riodicals & E-Journals		2372742.00	*			
	nsultancy Charges		1027590.80				
75000 To Re			20000.00				
826010 To NB	BA Accreditation Fees		531020.00				
295012 To NA	AC Accreditation Fees		25159.00				
350024 To AI			330023.60		*		
	am Remuneration		1582204.50				
	ansportation Charges		58815.00				
1194476 To Lal			1671700.20				
	ilding Insurance		522630.00				
	nference & Workshop Expenses	,	93597.00				
52000 To Do			89500.00				
266786 To Ele	ectrical Maintenance		338958.16				
03528447	C/d		180056506.47	09994650	C/d		311890009.45

203528447	B/F	180056506.47	309994650	B/F	311890009.45
7116091 To Fuel & Oil Charges 88398 To Generator Maintenar 562751 To Input IGST 1552114 To Input CGST 1552114 To Input SGST 75225 To Project Expenses	nce Expenses	7645237.50 171652.00 33205.00 1659684.02			
16891195 To Depreciation W/off		17358489.00		•	
78628316 To Excess of Income	Over Expenditure	103305551.44			
309994650		311890009.45	309994650	э.	311890009.45
For MANGALORE	INSTITUTE OF TECHN	OLOGY & ENGINEERING ®		AS PER OUI For P.R.	R REPORT OF EVEN DATE SHETTY ASSOCIATES
PLACE : MANGALORE DATE : 10.09.2020		PRESIDEN DIAM	PACE: MANGALORE DATE: 10.09.2020	C.A. P. RAGHUCHAI	M.NO. 200314 FR. NO. 0051985 NDRA SHETTY B.COM, F.C.A

# Sample Tax Invoices



# **TAX INVOICE**

**Original Copy** EE-162

24 - 02 - 2020

24 - 02 - 2020 MITE/ME/2019-2020

KA (29)

### **EFFICIENT ENGINEERS**

Efficient Engineers, #90,Building no 13, K H B Colony, Kengeri Satellite Town 3rd phase, Bengaluru- 560060. , Bengaluru, KA (29) 560060, IN

+918028486739

efficient.engineer@gmail.com GSTIN: 29BCUPS4782A1ZZ

#### Ship To

Issue Date:

Due Date:

PO Number:

Place of Supply:

Rajalaxmi Education Trust, 1st Floor, Souza Arcade, Balmatta Road, Mangalore, Karnataka 575001, Mangaluru, KA (29) 575001, IN

#### Bill To

#### Rajalaxmi Education Trust

Rajalaxmi Education Trust, 1st Floor, Souza Arcade, Balmatta Road, Mangalore, Karnataka 575001, Mangaluru, KA (29) 575001, IN

2) IV	Item Description	HSN/SAC	Qty UoM	Price (۲)	Taxable Value	CGST (₹)	SGST (₹)	Amount (₹)
1	J Thermocople	9987	1.00 NOS	650.00	650.00	58.50 9%	58.50 9%	767.00
× 2	K Themocouple	9023	1.00 NOS	650.00	650.00	58.50 9%	58.50 9%	767.00
v 3	T thermocouple	9023	1.00 NOS	650.00	650.00	58.50 9%	58.50 9%	767.00
- 4	SAND STRENGTH MACHINE - PISTON	9023	1.00 NOS	4,750.00	4,750.00	427.50 9%	427.50 9%	5,605.00
<b>~</b> 5	Sand sieve set ( Only sieve set)	9023	1.00 SET	28,500.00	28,500.00	2,565.00 9%	2,565.00 9%	33,630.00
<b>/</b> 6	ENERGY REGULATOR	9023	2.00 NOS	1,500.00	3,000.00	270.00 9%	270.00 9%	3,540.00
- 7	HEATER AS PER SAMPLE	9023	1.00 NOS	2,500.00	2,500.00	225.00 9%	225.00 9%	2,950.00
8 بر	S type load cell for hydraulic dynamo meter	9023	1.00 NOS	12,500.00	12,500.00	1,125.00 9%	1,125.00 9%	14,750.00
<b>/</b> 9	Cork set for flash and fire point equipments	9023	<b>2.00</b> NOS	50.00	100.00	9.00 9%	9.00 9%	118.00
Bank	Name: CENTRAL BANK OF INDIA		T	otal @18%	53,300.00	4,797.00	4,797.00	62,894.00
	unt Number: 3514457203		Total Tax	kable Value				₹53,300.00

Branch Name: BANGALORE CITY

IFSC Code: CBIN0280850

Total Value (in figure)

Total Value (in words)

₹62,894

₹ Sixty-two Thousand Eight Hundred Ninety-four Only

Posses or record in good condition and tabled Property, change to Consumable ledger 5/No-257 dated 25/02/2020 Terms & Conditions

-Subject to Bangalore Jurisdictions.

-Our liability on the goods will cease once the goods delivered to the carriers.

-We are not responsible for any shortage; damage of goods that in transit.

-Interest at prevailing rates will be charged on unpaid bills after the due date.

**Provider Signature** 

Head of the Dept of fan-hanical Engag. Mangalore Institute of Tech. Badaga Mijar, MOODCIJA

Principal Mangalore Institute of Technology & Engineering Badaga Mijar, MOODBIDRI - 574 225



(DUPLICATE FOR TRANSPORTER) TAX INVOICE (CREDIT) Invoice No. Dated AZAD STEELS MIDDAD TOWER, AZIZUDDIN ROAD, BUNDER 18-Dec-2019 6196 MANGALORE Mode/Terms of Payment **Delivery Note** Tata Tiscon TMT BARs, Iron & Steel, M.S., H.R. Sheets, G.I.Pipes, M.S. Pipes Square Tubes Ph. No. 0824-2424916, 4280505, 4289551, 4259551, 2428279 Pin Code:575001
GSTIN/UIN: 29AAJFA5483A1ZI
State Name: Karnataka, Code:2
E-Mail: azads\_steel@yahoo.co.in Other Reference(s) Supplier's Ref. Dated Buyer's Order No. MITE/ME/2019-2020 18-Dec-2019 Mangalore Institue of Technology & Engineering Despatch Document No. **Delivery Note Date** Badaga Mijar Moodabidri 08258-262695,262696 Despatched through Destination 9731438267 CONTACT 9900792024 (Chandrashekar) **MARUTHI** DEL MITE , MOODBIDRE Terms of Delivery : Karnataka, Code ; 29 State Name

SI No		Goods and Services	2	HSN/SAC	Quantity	Rate	Amount
1/	Pound Rod	/ ( )	1	J. J.	218 kg	42.00	9,156.00
2	M.S Flat	Cr. (C	A CON	211	54.80 kg	40.00	2,192.00
3	5MM THK 4L Round Rod	5 history	18 4 9	7214	9.40 kg	40.00	376.00
4	12MM 2L Sq Rod	Beneas W.	"    -	7214	54 kg	41.00	2,214.00
	20MM 3L					-	13,938.00
		FORWARDING CHARG	ES GST				700.00
		HANDLING CHARG					74.00
		HANDEING CHARG	CGST				1,324.09
			SGST	.			1,324.09
	Less:	R	ound Off				(-)0.18

Above material rued in good condition and charge taken in to consumable ledger S/No. 247 dated 18/12/19 x 128uld to Me Shop &

Amount Chargeable (in words)

IND Squarteen Thousand Three Hundred Sixty Only

HSN/SAC	Taxable Central Tax			Sta	Total	
nonibac	Value	Rate	Amount	Rate	Amount	Tax Amoun
7214 7211	12,335.91 2,302.09 74.00	9% 9% 9%	1,110.24 207.19 6.66	9% 9% 9%	1,110.24 207.19 6.66	
Total	14,712.00	0 /0	1,324.09		1,324.09	2,648.1

Head of the Dept of Mechanical Engly Tax Amount (in words): INR Two Thousand Six Hundred Forty Eight and Eighteen paise Only Mangaloro instituto of Technology & Engineering

: AAJFA6483A Company's PAN

Declaration 1.Goods once sold will not be taken back or exchanged under any circumstances.

2.Our wayment shall be Final.

3.Payment - immediate

Company's Bank Details Bank Name

: Karnataka Bank Badaga Milar (2000BIDRI 574 225

Na No. Branch & IFS Code: Bunder Branch & KARB 0000472
for AZAD STEELS

₹ 17,360.00

Authorised Signatory



AZAD STEELS

MIQDAD TOWER, AZIZUDDIN ROAD, BUNDER MANGALORE
Tata Tiscon TMT BARs, Iron & Steel, M.S.H.R. Sheets, G.I.Pipes, M.S.Pipes Square Tubes Ph No:0824-2424918,4283505,4269551,4259551,2428279 Pin Code:575001
GSTIN/UIN: 29AAJFA5483A1ZI
State Name: Karnataka, Code: 29 E-Mail: azads\_steel@yahoo.oo.in

Dated Invoice No. 31-Jul-2019 2000

Buyer

Mangalore Institue of Technology & Engineering

Badaga Mijar Moodabidri 08258-262695,262696

9731438267

State Name

: Karnataka, Code: 29

2900	Management and the same of the
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No.	Dated
MITE/ME/2019-2020	31-Jul-2019
Despatch Document No.	Delivery Note Date
Despatched through	Destination
MARUTHI	The distance included a parameters and as parameters and a second second second and a second
Terms of Delivery	

- 1			- 1						
L	SI	Description of			HSN/S	AC	Quantity	Rate	Amount
- 1	VO.	Goods and Services							
		Round Rod		72	14	29	.80 kg	45.00	1,341.00
'		MS 20MM		72	14	24	.80 kg	46.00	1,140.80
2	2	Round Rod . 25MM MS		-	``	-			
		2011111 1110							2,481.80
		FORWARDING CHARGES_GS	-						300.00
		HANDLING CHARGES_GS	-						57.00
		CGS	-		i	1.			255.49
		SGS			1				255.49
l		Round Of							0.22
		Date: 01/08/9 DE	PI	FE	SS O	PI &	GAVEER HEAD ENGG.		The same of the sa
		Time: 10-40 PM BADAGA N	,,,,,		8				
1		Tota	1						₹ 3,350.00
- 1		V	-4		•				E. & O.E

Amount Chargeable (in words)

ousand Three Hundred Fifty Only

HSN/SAC	Taxable	Cen	tral Tax	Sta	ate Tax	Total
11314/3/40	Value	Rate	Amount	Rate	Amount	Tax Amount
=======================================	2.781.80	9%	250.36	9%	250.36	500.72
7214	57.00	9%	5.13	9%	5.13	10.26
Total	2,838.80		255.49		255.49	510.98

Tax Amount (in words): INR Five Hundred Ten and Ninety Eight palse Only



Company's PAN

: AAJFA5483A

Declaration

1 Goods once sold will not be taken back or exchanged

Company's Bank Details

Bank Name

: Karnataka Bank : 4727000100103701

A/c No.

Branch & IFS Code: Bunder Branch & KARB 0000472

#### **TAX INVOICE (CREDIT)**

(ORIGINAL FOR RECIPIENT)



AZAD STEELS

MAZAD STEELS
MIQDAD TOWER, AZIZUDDIN ROAD, BUNDER
MANGALORE
Tata Tiscon TMT BARs, Iron & Steel,
M.S.,H.R. Sheets, G.I.Pipes, M.S.Pipes Square Tubes
Ph No:0024-2424916, 4283505, 4269551, 4259551, 2428279
Pin Code:575001
GSTIN/UIN: 29AAJFA5483A1ZI
State Name: Karnataka, Code: 29
E-Mail: azads\_steel@yahoo.co.in

Dated Invoice No. 19-Aug-2019 3284 Mode/Terms of Payment **Delivery Note** Other Reference(s) Supplier's Ref. Dated Buyer's Order No. Delivery Note Date Despatch Document No. Destination Despatched through

Buyer

Mangalore Institue of Technology & Engineering

Badaga Mijar Moodabldri 08258-262695,262696

9731438267

State Name

: Karnataka, Code : 29

**MARUTHI** Terms of Delivery

						- 5	Amount
SI	Description of		HSN/SA	C	Quantity	Rate	Amount
No.	Goods and Services						
1	Bright Rod 18 10MM SQ ROD	7:	2111410	9.	40 kg	52.0	488.80
	FORWARDING CHARGES_GST HANDLING CHARGES_GST CGST SGST						250.00 24.00 68.69 68.69
	Less Round Off				O M	D ACCAY	(-)0.10
	P/ab .80.ab .0014		<b>P F</b>	t C	ANESH !		
		AE	DAGAN	11.	JAIL,	かった日	DRI - 574225
	NT. 9972						
	Total	•					₹ 900.0

E. & O.E Amount Chargeable (in words)

INR Nine Hundred Only

marchine remarks of the			•			1	
HSN/SAC	Taxable	Cen	tral Tax	Sta	ate Tax	Total	
	Value	Rate	Amount	Rate	Amount	Tax Amount	
72111410	738.80	9%	66.49	9%	66.49	. 132.98	
	24.00	9%	2.16	9%	2.16	4.32	
Total	762.80		68.65		68.65	137.30	

Tax Amount (in words): INR One Hundred Thirty Seven and Thirty paise Only



Company's PAN : AAJFA5483A Company's Bank Details

Bank Name

: Karnataka Bank

: 472700010010370%

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ada. Bundar Branch & KARR 0000472