



**MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING**

A unit of Rajalaxmi Education Trust @, Mangalore-1

Affiliated to V.T.U., Belgaum, Approved by AICTE, New Delhi

# **DISCIPLINARY COMMITTEE**

## **ANNUAL REPORT**

**2019-20**

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## **Members of Disciplinary committee for the academic year 2019-20**

<b>Role</b>	<b>Name</b>	<b>Designation</b>
Chairperson	Dr. G. L. Easwara Prasad	Principal
Members	Dr. C.R Rajashekhar	Vice Principal
	Dr. Divakara S Shetty	Dean Academics
	Dr. Ganesha Mogaveera	HOD Civil Engg. Dept.
	Mr. Annappa Swamy DR	Associate Prof., Computer Science Engg. Dept.
	Mr. Ravinarayana B	Associate Prof., Computer Science Engg. Dept.
	Dr. Jayaprakash M C	Senior Assistant Prof., Civil Engg. Dept.
	Mr. Ganesh VN	Senior Assistant Prof., Electronics and Communication Engg. Dept.
	Mr. Sagar Ramesh Pujar	Assistant Prof., Information Science Engg. Dept.
	Mr. Sujesh Kumar	Assistant Prof., Aeronautical Engg. Dept.
	Mr. Bhanuprakash H S	Assistant Prof., Mechanical Engg. Dept.
	Mrs. Vineetha Telma Dsouza	Senior Assistant Prof., HOD Chemistry Dept.
Convener	Dr. Asha Crasta	Associate Prof., HOD Mathematics Dept

The College Disciplinary Committee is constituted for the maintenance of discipline in the college. The committee will ensure that students abide and maintain order and peace in the college community as they continue pursuing academic aims and targets.

### **Minutes of the Meetings**

The first meeting of the academic year was convened on 31<sup>st</sup> July 2019 at 10.50am at conference hall-I with the following agenda

1. Dissemination of code of conduct
2. Discipline on campus

#### **Dissemination of code of conduct:**

The chairperson of the committee informed the members that the code of conduct has to be briefed to the new entrants during the orientation programme and the same has to be printed in the college calendar that will be distributed to the students in their respective classrooms.

#### **Discipline on campus:**

The chairperson informed the committee members that students should be informed that wearing ID cards on campus is mandatory and should follow the dress code and grooming etiquettes. If any cases of violation are observed in this regard, the concerned students' ID cards have to be taken and should be handed over to the student on the same day with a warning and advice from the Disciplinary committee members.

The members were also informed that in case of usage of mobile phones by students on campus in academic areas or in class hours, their cell phones have to be confiscated and submitted to the Principal.

The chairman informed the members that in case of any misbehavior or violation of the college rules, the ID cards of the students will be confiscated and will be with the Disciplinary Committee members till the enquiry is completed.

The second, third and fourth meetings were held on 12-09-2019, 14-10-2019 and 4-11-2019, when the cases of indiscipline were reported to the committee. The committee considered each of these cases in detail. Students in question were enquired and appropriate actions according to the context of the case were dispersed without hindering the academics of the students involved with due intimation to their parents/guardians.

The Committee led by the Principal and senior faculty members work towards organizational goals to maintain discipline at the campus through an optimistic approach and creating an amicable learning environment. The committee members were happy with the endeavors taken to accomplish the above mentioned and chose to put in more effort to keep up discipline for the following year.

**The details of activities conducted for the academic year 2019-20:**

Sl.No.	Activity
1	Orientation Programme
2	Talk on Drug Abuse
3	Talk on Adverse effects of Narcotic Drugs and need for Traffic etiquettes
4	Sessions on Professional Ethics and its Importance

### Orientation Programme:

An Orientation Program for the newly joined students was organized on 5<sup>th</sup> and 8<sup>th</sup> August 2019. Students were briefed about academic, hostel regulations, general conduct, etiquettes, dress code, and grooming during the program. The college calendar with a set of principles, regulations of the Institute and university was released.



*Sri Rajesh Chowta , Chairmam RET addressing at the Orientation Program 2019*

A copy of the college calendar was issued on the batch commencement day to every student, so that he/she understands the policies, procedures, and other necessary information during his/her stay on the campus. During the classes, the faculty members frequently iterate the principles and guidelines of the college to the students.

## Talk on Drug Abuse:

**Speaker:** Dr. Jayaprakash K, Professor & Head of the Department of the Forensic Medicine at A.J. Institute of Medical Sciences & Research Centre.

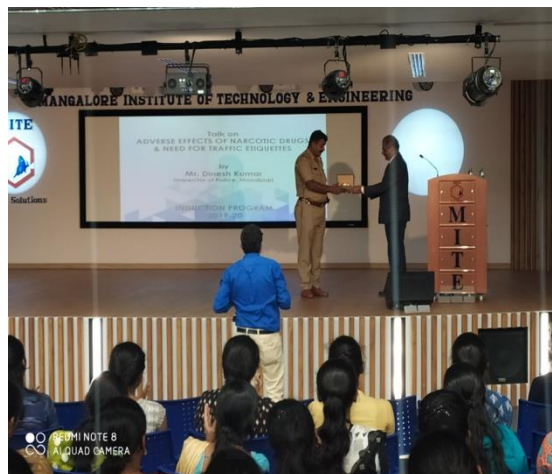


*Dr. Jayaprakash K addressing the students on Drug Abuse*

A talk on Drug abuse was organized at the institute on 14-08-2019. The resource person, Dr. Jayaprakash K, a veteran in the field of Forensics, addressed the students regarding the harmful effects of the consumption of drugs, alcohol, etc on the human body. He presented a psychological explanation of the processes between attachment and addiction to drugs. He provided clarity about various psychological after-effects of consumption of drugs and urged the students to have a strong will- power resonant enough to say no to such harmful substances.

## Talk on Adverse effects of Narcotic Drugs and need for Traffic etiquettes

**Speaker:** Mr. Dinesh Kumar K, Inspector of Police, Moodabidri.



*Mr. Dinesh Kumar K addressing the Students on Drug abuse and Illicit Trafficking*

Mr. Dinesh Kumar K, Inspector of Police addressed the students regarding the adverse effects of Narcotic Drugs and the need for traffic etiquettes on 5-02-2020. He emphasized the need to improve the understanding of the drug problem and better knowledge will foster greater cooperation for countering its impact on health, governance, and security and also educate the present generation of the ill effects of Drug abuse. He also explained how a person addicted to drugs not only affects the individual but also one's family by presenting appropriate examples. Mr. Dinesh also briefed the students about Traffic Rules & etiquette and instructed all students to follow the traffic rules.



## A Session on Professional Ethics and its Importance:

Date	Speaker
23-09-2019	Prof. Jayadev Prasad, Prof & HOD, Dept of MBA, MITE
25-09-2019	Ms. Verina D'Souza, Asst Professor, Dept of MBA, MITE
24-09-2019 & 25-09-2019	Mr. Pradeep Kumar, Sr. Asst Professor, Dept of MBA, MITE

### Session1:



*Prof. Jayadeva Prasad delivering a session on Professional Ethics and its Importance*

A session on Professional ethics and its importance was organized on 23/09/2019 by the department of Electronics and communication and Engineering in association with the Disciplinary committee for the third year ECE students. Prof. Jayadev Prasad was the resource person for this event. Prof. Prasad in his discussion communicated that an organization strives ceaselessly to be in pursuit of its goals while benefiting the employees in developing their high competencies. Toward this path, the adherence to high ethical standards of the employees can be

particularly contributory to the noteworthy accomplishments of business goals being turned out as planned and intended.

He additionally advised that Ethics refers to human conduct as to make decisions between what is right and what is wrong. It could be that there are several factors that may encourage one to adopt unethical behaviour, however the correct individual is he who, in spite of confronting ethical dilemmas, assesses the situations and makes differentiation between what is ethically acceptable and awful to keep the guidelines and code of professional conduct.

He referenced a portion of the significant dangers which are unsafe for the working environment ethics, for example cheating, black money accumulation and dishonesty with data which affects the customers by misleading advertisements. He also gave insights of insider trading which is illegal to make profit with prior known information and also about conflicts of interest where maintaining close relationships effects the growth of the individual and can also hinder the organizations growth.

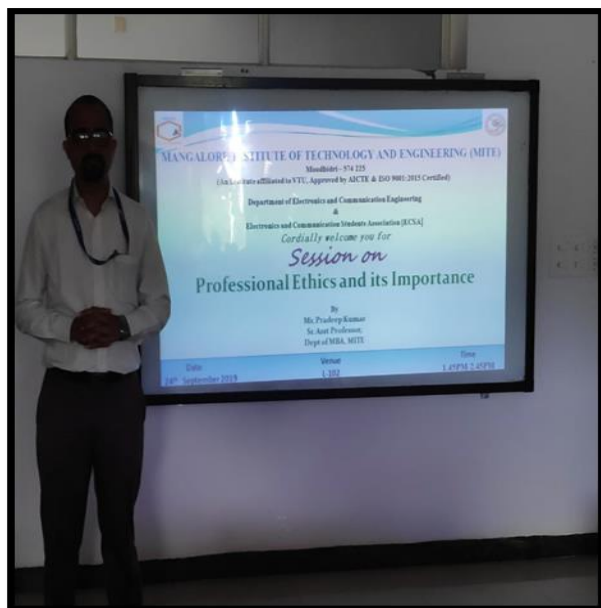
## Session2:



*Session on “Professional Ethics and its Importance” by Ms. Verina D’Souza*

A session on Professional Ethics and its importance was organised on 25/09/2019 by the department of Electronics and Communication Engineering in association with the Disciplinary committee for third year ECE students. Mrs. Verina was the resource person for this session. Mrs. Verina explained about two types of ethics which are Personal and Organization ethics, Personal ethics is a category of philosophy that determines what an individual believes about morality and right and wrong. This is usually distinguished from business ethics or legal ethics. These branches of ethics come from outside organizations or governments, not the individual’s conscience. These branches of ethics occasionally overlap. Personal ethics can affect all areas of life, including family, finances and relationships. She likewise referenced that Organizational ethics are the principles and standards by which organizations work, according to Reference for Business. They are best exhibited through demonstrations of decency, empathy, trustworthiness, honor and obligation.

### Session3:



*Session on "Professional Ethics and its Importance" by Mr. Pradeep Kumar*

A session on Professional Ethics and its importance was organised on 24 & 25/09/2019 by the department of Electronics and Communication Engineering in association with Disciplinary committee for second year ECE students and Mr. Pradeep Kumar, Assistant Professor, Department of MBA was the resource person. Mr. Pradeep in his address expressed his ideas on how to build a professional life and career and also how to deal with our co-workers and about the code of conduct that must be obeyed and should not be branched. Some of them are discipline at work , greeting with a smile, cell phone etiquettes and similar examples.

He briefed about illegal matters and discrimination at work place and presented few live examples of people who were put behind bars for such immortal matters at work. He explained about the different levels of complaint mechanism, employee development cells, appropriate working environment and awareness guideline facilities given by the employers to the employees in the organizations.