



**MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING**

A unit of Rajalaxmi Education Trust @, Mangalore-1

Affiliated to V.T.U., Belgaum, Approved by AICTE, New Delhi

# **DISCIPLINARY COMMITTEE**

## **ANNUAL REPORT**

**2020-21**



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## Members of Disciplinary committee for the academic year 2020-21

Role	Name	Designation
Chairperson	Dr. G. L. Easwara Prasad	Principal
Members	Dr. C.R Rajashekhar	Vice Principal
	Dr. Divakara S Shetty	Dean Academics
	Dr. Ganesha Mogaveera	HOD Civil Engg. Dept.
	Mr. Annappa Swamy DR	Associate Prof., Computer Science Engg. Dept.
	Mr. Ravinarayana B	Associate Prof., Computer Science Engg. Dept.
	Dr. Jayaprakash M C	Senior Assistant Prof., Civil Engg. Dept.
	Mr. Ganesh VN	Senior Assistant Prof., Electronics and Communication Engg. Dept.
	Mr. Sujesh Kumar	Assistant Prof., Aeronautical Engg. Dept.
	Mrs. Vineetha Telma Dsouza	Senior Assistant Prof., HOD Chemistry Dept.
Convener	Dr. Asha Crasta	Associate Prof., HOD Mathematics Dept

The College Disciplinary Committee is constituted for the maintenance of discipline in the college. The committee will ensure that students abide and maintain order and peace in the college community as they continue pursuing academic aims and targets.

### **Minutes of the Meetings**

The first meeting of the academic year was convened on 14<sup>th</sup> October 2020 at 12.40 pm virtually through Google meet platform with the following agenda

1. Dissemination of code of conduct
2. Discipline on campus

#### **Dissemination of code of conduct:**

The chairperson of the committee informed the members that the code of conduct has to be briefed to the new entrants during the orientation program and the same has to be printed in the college calendar that will be disseminated to the students.

#### **Discipline on campus:**

The chairperson informed the committee members that students should be informed that wearing ID cards on campus is mandatory and should follow the dress code and grooming etiquettes and the standard operating procedures during the pandemic. If any cases of violation are observed in this regard, the concerned students' ID cards have to be taken and should be handed over to the student on the same day with a warning and advice from the Disciplinary committee members.

The members were also informed that incase of usage of mobile phones by students on campus in academic areas or during class hours, their cell phones have to be confiscated and submitted to the Principal.

The chairman informed the members that in case of any misbehavior or violation of the college rules, the ID cards of the students must be confiscated and would be in possession with the Disciplinary Committee members till the enquiry is completed.

The second meeting was held on 10-03-2021, when the case of indiscipline was reported to the committee. The committee considered the case in detail. Students in question were enquired and appropriate actions according to the context of the case were dispersed without hindering the academics of the students involved with due intimation to their parents/guardians.

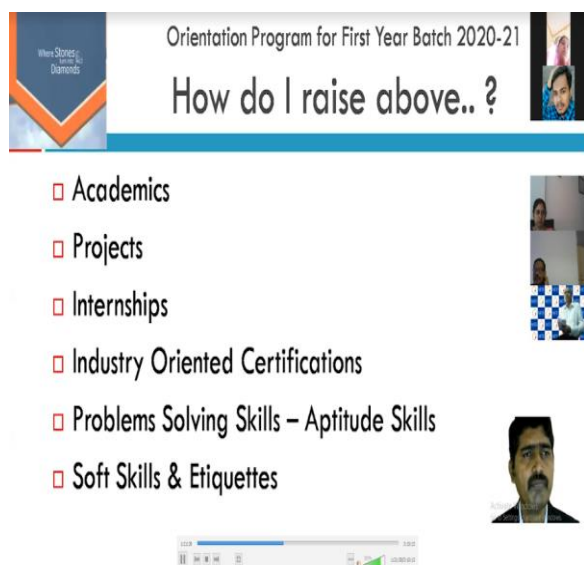
The Committee led by the Principal and senior faculty members work towards organizational goals to maintain discipline at the campus through an optimistic approach and creating an amicable learning environment. The committee members were satisfied with the endeavors taken to accomplish the above mentioned and chose to put in more effort to keep up discipline for the following year.

**The details of activities conducted for the academic year 2020-21:**

Sl.No.	Activity
1	Orientation Programme

## Orientation Programme:

An Orientation Program for the newly joined students was organized on 24<sup>th</sup> December 2020 virtually through Zoom platform. Students were briefed about academic, hostel regulations, general conduct, etiquettes, dress code, and grooming during the program.



*Orientation Program 2020*



*Sri Rajesh Chowta , Chairmam RET addressing at the Orientation Program 2020*

The college calendar with a set of principles, regulations of the Institute and university was mailed to every student on the batch commencement day, so that he/she understands the policies, procedures, and other necessary information during his/her stay on the campus. During the classes, the faculty members frequently iterate the principles and guidelines of the college to the students.