

Examination Committee

Annual Report 2021-22

Examination Committee is a body which is authorized to conduct the Internal Assessment(IA) Tests in a centralized manner and the Semester End Examinations(SEE) as per the University guidelines. The main objective of the committee is to safeguard the quality of both internal and external examinations in line with the regulations specified by the University. Following are the members of the Committee for the Academic Year 2021-22.

Role	Name
Chairperson & Convener	Mr. Sathisha, Dean(Examinations)
Members	Dr. Anthoni Praveen Menezes, Dept. of Physics
	Mr. Guruprasad A M, Dept. of Chemistry
	Ms. Rashmi Praveen, Dept. of Mathematics
	Mr. Abhishek T K, Dept. of Aeronautical Engg.
	Ms. Radha E G, Dept. of Artificial Intelligence and Machine Learning
	Mr. Guru Prasad, Dept. of Computer Science & Engg.
	Mr. Sandeep Kumar S, Dept. of Computer Science & Engg.
	Dr. Jayaprakash M C, Dept. of Civil Engg.
	Mr. Dony A D'Souza, Dept. of Electronics & Communication Engg.
	Ms. Bhavya S, Dept. of Electronics & Communication Engg.
	Mr. Rajesh N Kamath, Dept. of Information Science & Engg.
	Mr. Sridhar D R, Dept. of Mechanical Engg.
	Mr. Santhosh Acharya, Dept. of Mechanical Engg.
Ms. Ashwini T P, Dept. of Mechatronics	



MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

Accredited by NAAC with A+ Grade, An ISO 9001: 2015 Certified Institution

(A Unit of Rajalaxmi Education Trust®, Mangalore - 575001)

Affiliated to V.T.U., Belagavi, Approved by AICTE, New Delhi.

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Activities of 2021-22 Odd Semester:

A. Examination Committee meeting:

The first meeting of the committee for the Academic Year 2021-22 was held on 04/11/2021. The agenda was to discuss the arrangements to be made for the conduction of three IA tests and other matters related to the examinations. The following are the few important points discussed and finalized in the meeting.

- Decided to conduct three IA tests as per the schedule mentioned in the Institute calendar of events.
- The responsibilities are distributed to the committee members to conduct three IA tests in a centralized manner.
- The instructions to be followed by the students and the faculty during the IA tests are discussed and finalized.
- Instructed the committee members to make the necessary arrangements for the conduction of first IA test of 5th & 7th semester courses on 12th, 13th & 15th of November 2021.
- Informed the committee members to send all the CIE/SEE related circulars to the students through their class advisors/mentors.
- Also decided to send all the information related to examinations to the faculty through email.

B. Continuous Internal Evaluation (CIE): Three IA tests are conducted in a centralized manner as per the schedule notified in the Institute calendar of events. The CIE marks of theory course are awarded based on the marks scored by the students in IA tests and assignments/activities conducted throughout the semester. For the practical course, the CIE mark is awarded based on the weekly evaluation of experiment conduction and one test conducted after the completion of laboratory experiments.



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C. Semester End Examination (SEE): The SEE of both theory and practical courses are conducted as per the guidelines and the time table notified by the affiliating University.

Activities of 2021-22 Even Semester:

A. Examination Committee meeting:

The second meeting of the committee for the Academic Year 2021-22 was held on 29/04/2022. The agenda was to discuss the arrangements to be made for the conduction of IA tests and other matters related to the examinations. The following are the few important points discussed and finalized in the meeting.

- Decided to conduct three IA tests as per the schedule mentioned in the Institute calendar of events.
- The instructions to be followed by the students and faculty during the conduction of tests are discussed and finalized.
- The duties and responsibilities are assigned to the committee members to conduct the first IA test for the Eighth semester courses on 14th of May 2022 and for the Sixth semester courses on 14th, 16th & 17th of May 2022.

B. Continuous Internal Evaluation (CIE): Three IA tests are conducted in a centralized manner as per the schedule notified in the Institute calendar of events. The CIE marks of theory course are awarded based on the marks scored by the students in IA tests and assignments/activities conducted throughout the semester. For the practical course, the CIE mark is awarded based on the weekly evaluation of experiment conduction and one test conducted after the completion of laboratory experiments.

C. Semester End Examination (SEE): The SEE of both theory and practical courses are conducted as per the guidelines and the time table notified by the affiliating University.

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