

## Examination Committee

### Annual Report 2022-23

Examination Committee is a body which is authorized to conduct the Continuous Internal Evaluation (CIE) Tests in a centralized manner and the Semester End Examinations (SEE) as per the University guidelines. The main objective of the committee is to safeguard the quality of both internal and external examinations in line with the regulations specified by the affiliating University. Following are the members of the Committee for the Academic Year 2022-23.

Role	Name
Chairperson & Convener	Mr. Sathisha, Dean(Examinations)
Members	Dr. Anthoni Praveen Menezes, Dept. of Physics
	Dr. Guruprasad A M, Dept. of Chemistry
	Ms. Rashmi Praveen, Dept. of Mathematics
	Mr. Vishwaretha K R, Dept. of Aeronautical Engg.
	Ms. Radha E G, Dept. of Artificial Intelligence and Machine Learning
	Ms. Jyothi Prasad, Dept. of Computer Science & Engg.
	Ms. Amrutha, Dept. of Computer Science & Engg.
	Dr. Jayaprakash M C, Dept. of Civil Engg.
	Ms. Bhavya S, Dept. of Electronics & Communication Engg.
	Ms. Deepthi, Dept. of Electronics & Communication Engg.
	Ms. Sonia Peal K P, Dept. of CSE(IoT & Cyber Security including Block Chain Technology)
	Mr. Rajesh N Kamath, Dept. of Information Science & Engg.
	Mr. Sridhar D R, Dept. of Mechanical Engg.
	Ms. Nishmitha, Dept. of Mechatronics

## **Examination Committee**

### **Activities of 2022-23 Odd Semester:**

#### **A. Examination Committee meeting:**

The first meeting of the committee for the Academic Year 2022-23 was held on 12/10/2022. The agenda was to discuss the arrangements to be made for the conduction of CIE tests and other matters related to the examinations. The following are the few important points discussed and finalized in the meeting.

- Decided to conduct the tests as per the schedule mentioned in the Institute calendar of events.
- The responsibilities are distributed to the committee members to conduct the tests in a centralized manner.
- The instructions to be followed by the students and the faculty during the tests are discussed and finalized.
- Instructed the committee members to make the necessary arrangements for the conduction of first test of 7<sup>th</sup> semester courses on 20<sup>th</sup>, 21<sup>st</sup> & 22<sup>nd</sup> of October 2022.
- Decided to conduct the CIE tests for the 2021 & 2022 scheme courses as per the University guidelines.
- Informed the committee members to send all the CIE/SEE related circulars to the students through their class advisors/mentors.
- Also decided to send all the information related to examinations to the faculty through email.

**B. Continuous Internal Evaluation (CIE):** The tests are conducted in a centralized manner as per the schedule notified in the Institute calendar of events. The CIE marks for all the courses from different scheme of study (2018, 2021 & 2022) are awarded as per the guidelines given in the University regulations for the respective scheme of study.

**C. Semester End Examination (SEE):** The SEE of both theory and practical courses are conducted as per the guidelines and the time table notified by the affiliating University.

## **Examination Committee**

### **Activities of 2022-23 Even Semester:**

#### **A. Examination Committee meeting:**

The second meeting of the committee for the Academic Year 2022-23 was held on 06/03/2023. The agenda was to discuss the arrangements to be made for the conduction of CIE tests of even semester courses and other matters related to the examinations. The following are the few important points discussed and finalized in the meeting.

- Decided to conduct the CIE tests as per the schedule mentioned in the Institute calendar of events.
- The instructions to be followed by the students and faculty during the conduction of tests are discussed and finalized.
- The duties and responsibilities are assigned to the committee members to conduct the first test for the Eighth semester courses on 11<sup>th</sup> of March 2023.

**B. Continuous Internal Evaluation (CIE):** The tests are conducted in a centralized manner as per the schedule notified in the Institute calendar of events. The CIE marks for all the courses from different scheme of study (2018, 2021 & 2022) are awarded as per the guidelines given in the University regulations for the respective scheme of study.

**C. Semester End Examination (SEE):** The SEE of both theory and practical courses are conducted as per the guidelines and the time table notified by the affiliating University.

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