



Mangalore Institute of Technology & Engineering

(A Unit of Rajalaxmi Education Trust ®, Mangalore)

Autonomous Institute Affiliated to VTU, Belagavi, Approved by AICTE, New Delhi

Accredited by NAAC with A+ Grade and an ISO 9001:2015 Certified Institution

Students Grievance Redressal Committee (SGRC)

Annual Report - 2022-23



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The Members of the Students Grievance Redressal Committee for the academic year 2022-23:

Sl. No	Name	Designation	Role
1	Dr. Prashanth C M	Principal	Chairperson
2	Dr. Pradeep B S	Professor(Dept. of CS & E) & Dean (Research)	Convener
3	Mrs. Deepthi Shetty	Senior Assistant Professor, Dept. of E & CE	Member
4	Dr. Ganesh V N	Associate Professor, Dept. of E & CE	Member
5	Dr. Neelakantha V Londe	Professor, Dept. ME	Member
6	Ms. Ananya	3rd Year student - 6CSE1, Dept. of CS & E	Special Invitee



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About Students Grievance Redressal Committee (SGRC)

In case of any grievances by the students, they can report the same in person or in writing either directly to the Student Grievance Redressal Committee members or through Class Advisor/HoD/Mentor or using DHI app or Grievance box available at the college office.

The Students Grievance Redressal Committee meetings for the academic year 2022-23 were held periodically, and as and when any grievances being reported to the committee to understand and discuss about such grievances reported by students, functioning of the SGRC and committee members interaction with the departments and creating awareness amongst students. The SGRC annual meeting was held on 16/09/2023 and the following were discussed.

Agenda:

1. Discussion on the grievances reported during the academic year 2022-23 if any
2. Review of the action taken report
3. Preparation of closing report of year 2022-23
4. Any other points with the permission of chair

Discussion on the grievances reported during the academic year 2022-23

There were no any major grievances reported during the academic year 2022-23, however few very minor issues were brought to the notice of the committee in between the semester and were well taken care. The chairperson informed the committee that even for minor issues also it's required to conduct the meeting immediately in order to resolve the grievances of the students then and there in time, as and when any such issues arises, then realize and address the issue smoothly and in an effective manner even in future.

Review of the action taken report

The SGRC committee reviewed the mode of issues received by the committee, the way problems were handled, process of action taken for even a small minor issues, and resolved permanently. The chairperson expressed his satisfaction towards the functioning of the committee and students grievances were addressed.

Preparation of closing report of the year 2022-23

The Chairperson addressed the committee stating that the SGRC has been reconstituted on 10/04/2023 as per the implementation of AICTE regulation received on



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31/3/2023 and all instructions of the AICTE letter are taken care in the formation of the committee, dissemination, and creating awareness among students too.

The SGRC details were also furnished to the VTU upon universities instruction. Institution has also requested to VTU for the appointment of the Ombudsperson as per the AICTE regulations. Finally chairperson appreciated the committee's efforts for the year and requested to work still effectively by creating appropriate awareness throughout the MITE campus in future and concluded to close annual report for the year 2022-23.

Any other points

There were no other points discussed during the meeting and minutes were recorded for the compilation of annual report.