



# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

(A Unit of Rajalaxmi Education Trust®, Mangalore).

Autonomous Institute affiliated to VTU, Belagavi, Approved by AICTE, New Delhi

Accredited by NAAC with A+ Grade & ISO 9001:2015 Certified Institution

Date: 26/03/2024

## CODE OF CONDUCT FOR STUDENTS

The purpose of having a written down/published "Code of Conduct" is to explain and elaborate and also to clarify MITE's Mission, Values and Principles and linking all these with the Standards of professional conduct of all members of MITE including its Staff, Students and Associates. The code articulates values cherished by MITE to foster leaders and all staff members to observe standards of desired behaviour. Code of conduct is a central guide of reference to every member of MITE, irrespective of one's position and individual capacity to support day-to-day and ceremonial decision making and it encourages decisions on ethics and compliance, empowering every individual to handle varied work situations of confusion or even dilemmas and at the same time provides information and access to resources.

1. Students should respect all the members of the college community, regardless of race, religion, gender, age, or disability. Bullying, harassment, or discrimination of any kind will not be tolerated.
2. Students should treat others in a professional and polite way with respect to academic and social situations.
3. Active and respectful participation in academic activities is encouraged. This includes attending classes regularly, arriving on time, and participating constructively in discussions.
4. Physical or verbal violence, threats, and all other aggressive behaviours are strictly prohibited.
5. Students should respect and take care of the college property. Vandalism, theft, or misuse of college resources will not be tolerated. All persons violating this, will be subjected to disciplinary action including penalty.
6. Engaging in gambling, smoking, or consuming alcohol is not allowed within the academic premises. Students are prohibited from possessing or using firearms, narcotics, or similar substances in their rooms and in the hostel area. Any student found engaging in these activities will be suspended immediately and he/she will not be permitted to continue their hostel stay, and their deposited fees will be forfeited.



7. During class hours, students should not be murmuring or talking to any other students to maintain a conducive learning environment.
8. It is expected that all students consistently comply with the policies, procedures, and regulations set forth by the college.
9. Students must always wear their ID card while on campus and present them as and when requested by the college officials.
10. **ID cards are non-transferable.**
11. ID cards must be returned to the college in case of withdrawal, or dismissal from the college.
12. If there are any correction needed to be made in the ID card (e.g., name change), the same should be brought to the notice of the college administration immediately for the replacement of the ID card.
13. Students are supposed to be well groomed & to wear dignified and clean formal dresses.
  - Boys: 1. Full Trousers and Shirts  
2. Neatly shaved
  - Girls: Salwar Kameez with dupattas
14. Casual Dresses are allowed only on Saturdays. Colored-plain T shirts and Jeans are allowed but Ripped or Rugged jeans, sleeveless dresses are not allowed.
15. Students should be in professional attire to attend the internship, project presentations and placement interviews.
16. Hats, caps, or hoodies should not be worn in classrooms, lecture halls, laboratories and library.
17. Proper footwear must be worn at all times for safety reasons, especially in laboratories, workshops, and physical education facilities.
18. Pajamas, nightgowns, or other sleepwear (Bathroom slippers) are not considered appropriate attire for academic settings.
19. Gym or sports attire should be worn only in sports or fitness facilities, not in classrooms and library.
20. Mobile phones should be switched off to avoid disturbing academic activities.
21. Usage of mobile phones are strictly prohibited in classrooms, corridors, seminars, workshops, laboratories, and library.



22. Using mobile phones in **corridors** to study during examinations is not allowed. Mobile phones shall be confiscated if any student is found using it inside the class or laboratory.
23. Usage of headphone is strictly prohibited in academic premises.
24. Usage of lift by the students is strictly prohibited. In case of illness, they are allowed with written permission from the Heads of Departments.
25. All students should compulsorily wear shoes while attending Non-IT Laboratories.

*M. Sreeja*

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