TAX MANAGEMENT

23MBPE672

(COURSE HANDBOOK)

MBA

COURSE HEAD:

Dr. Jayashree Shetty

Asst. Prof. Akshitha

1. GENERAL INFORMATION

Welcome to Tax Management!

This course plays a crucial role in the economic structure of any country, influencing both individuals and businesses in their financial decisions. The Tax Management course is designed to equip students with a comprehensive understanding of tax laws, focusing on both Direct and Indirect Taxes. It covers fundamental concepts such as Income Tax, Goods and Services Tax (GST), tax planning, tax evasion, and tax management, helping you to develop essential skills for compliance and strategic financial decision-making. Through this course, you will gain insights into the principles of tax computation, deductions, exemptions, and the regulatory framework governing taxation in India.

The curriculum is structured to provide a practical approach to tax computation, starting with an introduction to Income Tax, classification of income, residential status, and taxable and exempted incomes. It further explores detailed aspects such as income from salary, house property, and permissible deductions under tax laws. Additionally, the course delves into Goods and Services Tax (GST), covering its structure, benefits, and impact on businesses. You will learn about GST registration, compliance, and return filing, ensuring they are well-prepared to navigate the modern tax landscape.

By the end of this course, you will be able to apply their knowledge to real-world tax scenarios, compute taxable income, understand the significance of tax deductions, and comply with GST laws. The course not only enhances theoretical knowledge but also fosters practical expertise essential for professionals in finance, accounting, and business management. With a solid foundation in tax management, you will be better equipped to contribute effectively in corporate taxation, financial planning, and regulatory compliance. We look forward to an engaging and productive semester together!

1.1 Course Objectives

- **Tax Concepts**: Impart knowledge of the basic concepts of Income tax
- **Salary Computation**: Familiarize with the computation of taxable income under the head salary.
- **Indirect Taxation**: Disseminate the knowledge on basic principles of Indian Indirect tax laws.
- **Tax Compliance**: Share the knowledge on process of Registration and filing of returns.

1.2 Course outcome

- **CO1:** Relate the basic concepts of Direct and Indirect Tax
- **CO2:** Infer the GST laws relating to registration.
- **CO3:** Apply the permissible deduction in the computation of tax liability.
- **CO4:** Apply the knowledge of taxation in the computation of income from salary.
- CO5: Compute the filing of returns under indirect taxation.

1.3 Set Text and Suggested Sources

All the below mentioned books are available in the 1st Floor Library.

Key Text Books:

1. Vinod Singhania and Kapil Singhania, "Direct Taxes Law and Practice", 13thEdition, Taxman Publications, 2024.

2. B. Viswanathan, "Goods & Services Tax (GST) in India", 2nd Edition, UBS Publishers, 2024

Reference Books:

1. Vinod Singhania and Kapil Singhania "Students Guide to Income Tax", 3rd Edition, Taxman Publications, 2024

2. K M Bansal "PGST and Customs Law". 3rd Edition, Taxman's Publication, 2023

3. V S Datey, "Indirect Taxes Law and Practices", 1st Edition, Taxman's publication, 2019

4. T N Manoharan "Students Guide to Income Tax", 1st Edition, Snow White publication, 2024.

5. Lal &Vashisht, "Direct Tax" 1st Edition, Pearson publication, 2024-25

2. THE COURSE

2.1 Course Description

TAX MANAGEMENT			
Semester	**IV**	CIE Marks	**50**
Course Code	**23MBPE672**	SEE Marks	**50**
Teaching Hrs/Week (L:T:P)	**3:0:0**	Exam Hrs	**03**
Total Hrs	**42**	Credits	**03**

The Tax Management course designed to provide students with foundational knowledge indirect and Indirect Tax. The course will run for 13 weeks during Semester IV and consists of 5 modules that cover essential topics in quantitative and an application to business/ management related problems. Each week includes 3 lectures, delivered by Dr. Jayshree Shetty and Ms. Akshitha, focusing on theoretical concepts, practical applications, and course-related activities. Spanning a total of 42 hours, this 3-credit course is assessed through Continuous Internal Evaluation (CIE) for 50 marks and a Semester-End Examination (SEE) for 50 marks, with 3-hour exam duration. This structure ensures a balanced and engaging learning experience for students.

2.2 Initiating Contact with Staff and Other Students

We encourage open communication and value your inquiries about the Course. However, given the large number of students in this course, we encourage that you use email, and any other forms of correspondence thoughtfully. Before reaching out with course questions, please check if your query has already been addressed in previous communications or in the materials provided in this handbook and on our website. Additionally, we encourage you to engage with your peers for discussions and collaborative learning, as this will enhance your understanding of the course material and foster a supportive academic community.

2.3 Resources

Resources go beyond just books—they include dynamic tools like digital libraries, e-learning platforms, and research databases. These modern learning environments offer anytime, anywhere access to academic materials, interactive courses, and cutting-edge research, empowering students to explore knowledge and excel in their fields.

Students can access a variety of resources through the college website. These include the VTU Consortium, e-learning platforms, and additional sources like open-access repositories, government portals (e.g., NPTEL, NDLI), These digital tools provide access to e-books, research papers, video lectures, and interactive tutorials, offering flexible and comprehensive learning environments.

E-learning and digital library can be accessed via the college website https://mite.ac.in/
 (Campus Life section > Library > VTU Consortium/e-learning platforms/additional sources).

2.4 Staff

1   Course Convenor: Dr. Jayashree Shetty
      Cabin: 3rd Floor, PG Block
      Email: hodmba@mite.ac.in

2.   Course Convenor: Prof. Akshitha
      Cabin: 2nd floor, PG Block
      Email: akshitha@mite.ac.in

2.5 Topics and Reading materials for each module

<table>
<tr><td><u>**Module 1**</u></td><td align="right">*No. of Hours: 8*</td></tr>
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- **Topic: Introduction to Income Tax**
  - Basic Concepts and definitions, Capital and revenue – receipts, expenditures, Basis of charge and scope of total income, Residential Status and Incidence of Tax, Incomes which do not form part of Total Income (Sec.10), Tax Planning, Tax Evasion and Tax Management
- **Essential Readings:**
  - Vinod Singhania and Kapil Singhania, "Direct Taxes Law and Practice", 13thEdition, Taxman Publications, 2024– Chapter 1, and 2.

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- **Additional Reading:**
  - Business Analytics: Data Analysis and Decision Making with MindTap, 7th Edition by S. Christian Albright/Wayne L. Winston - Chapter 1

Module 2   *No. of Hours: 8*

- **Topic: Income from Salary**
  - Meaning of salary, allowances, valuation & taxability of perquisites, and Death cum retirement benefits, deductions against salary. Income from House Property.

    Activities:
  - **Taxable Income Calculation**: Students will prepare the taxable income computation of an individual liable to pay income tax, considering salary, allowances, deductions, and other sources of income. This task enhances their ability to apply tax laws, exemptions, and deductions in real-world scenarios. It develops practical financial skills and awareness of tax planning strategies.
- **Essential Reading:**
  - Vinod Singhania and Kapil Singhania, "Direct Taxes Law and Practice", 13thEdition, Taxman Publications, 2024 – Chapter 4

- **Additional Reading:**
  - T N Manoharan "Students Guide to Income Tax", 1st Edition, Snow White publication, 2024– Chapter 3 & 4

Module 3   *No. of Hours: 7*

- **Topic: Permissible Deductions**
  - Permissible deductions under section 80C to 80U, computation of tax liability of Individuals.
- **Activities:**
  - Students will compute the taxable income of an individual, considering salary, allowances, perquisites, and allowable deductions under the Income Tax Act. This task enhances their understanding of tax laws, exemptions, and deductions in real-world scenarios. It helps develop financial literacy and strategic tax planning skills.

- **Essential Reading:**
  - Vinod Singhania and Kapil Singhania, "Direct Taxes Law and Practice", 13thEdition, Taxman Publications, 2024– Chapter 3

- **Additional Reading:**
  - T N Manoharan "Students Guide to Income Tax", 1st Edition, Snow White publication, 2024– Chapter 7

Module 4   *No. of Hours: 10*

- **Topic: Introduction to Goods and Services Tax (GST)**
    o Basic concepts of GST, Features, Taxes subsumed and not subsumed in GST, Need for GST in India, Benefits and drawbacks of GST, Dual GST Model-significance, Rates of GST, Structure of GST-CGST Act 2017, SGST Act 2017, UTGST Act 2017 & IGST Act 2017, GST Council- Structure, Recommendations and functions, Goods and Services Tax Network (GSTN)-Features, functions and services, Goods and services exempted from GST.
- **Essential Reading**:
    o Vinod Singhania and Kapil Singhania, "Direct Taxes Law and Practice", 13thEdition, Taxman Publications, 2024– Chapter 20 & 21

- **Additional Reading:**
    o T N Manoharan "Students Guide to Income Tax", 1st Edition, Snow White publication, 2024– Chapter 16

Module 5   *No. of Hours:9*

- **Topic: GST Registration, Returns under GST**
    o GST Registration: Types of Registration & Provisions: Persons liable and not liable for Registration, Compulsory Registration, Voluntary Registration, Deemed Registration, Suo Motu Registration, Procedure for Registration, GSTIN, Computation of aggregate turnover.
    o Returns under GST: Benefits, features, Modes of filing returns, Furnishing of Returns, First Return, Annual return and Final return

- **Activities:**
    o Students are asked to assist a business or trader in the GST registration process and prepare a detailed report on the steps, documentation, and challenges faced. This task provides hands-on experience in tax compliance and regulatory requirements. It enhances problem-solving skills by addressing real-world difficulties businesses encounter during GST registration.
- **Essential Reading:**
    o Vinod Singhania and Kapil Singhania, "Direct Taxes Law and Practice", 13thEdition, Taxman Publications, 2024– Chapter 16,17,18 &23

- **Additional Reading:**
    o T N Manoharan "Students Guide to Income Tax", 1st Edition, Snow White publication, 2024– Chapter 30

3 ASSESSMENT

The assessment for the Tax Management module is divided into two components: Continuous Internal Evaluation (CIE) and Semester End Examination (SEE), each accounting for 50% of the total marks.

Continuous Internal Evaluation (CIE) comprises two internal tests, scheduled for 8th and 14th week, which together contribute 30% of the total marks. Additionally, students can earn 20% through the completion of assignments (10 marks are allotted for Taxable Income Computation Assignment, 10 marks are allotted for GST Registration Assistance Assignment).

Semester End Examination (SEE) constitutes the remaining 50% of the total marks. Key information regarding examination dates and related details can be accessed via the college website (Academics and Courses section > Calendar of Events > PG Even Sem).

Rubrics for other Assessment Evaluation (Total: 20 Marks / 40% of CIE)

1. Taxable Income Computation Assignment (10 Marks)				
Criteria	Excellent (10-9 Marks)	Good (8-7 Marks)	Satisfactory (6-5 Marks)	Needs Improvement (4-0 Marks)
Accuracy of Computation	All calculations are correct, and tax laws are accurately applied.	Minor errors in computation but overall correct tax application.	Some errors in computation and application of tax laws.	Multiple errors in calculations and incorrect application of tax laws.
Application of Tax Laws & Deductions	Correctly identifies all applicable deductions and exemptions with relevant sections.	Identifies most deductions but lacks clarity on some exemptions.	Identifies deductions but misses key exemptions or misapplies some tax rules.	Incorrect or incomplete application of deductions and exemptions.

2. GST Registration Assistance Assignment (10 Marks)				
Criteria	Excellent (10-9 Marks)	Good (8-7 Marks)	Satisfactory (6-5 Marks)	Needs Improvement (4-0 Marks)
Documentation Requirements	Lists all required documents with correct descriptions.	Lists most required documents with minor omissions.	Mentions some documents but lacks completeness.	Fails to list key documents or provides incorrect details.
Challenges & Solutions	Identifies major challenges with well-explained solutions.	Identifies key challenges but solutions lack depth.	Mentions challenges but lacks clear solutions.	Fails to identify major challenges or solutions.