



# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

(A unit of Rajalaxmi Education Trust ®, Mangalore)

**Autonomous Institute Affiliated to V.T.U., Belagavi , Approved by AICTE, New Delhi**

Accredited by NAAC with A+ Grade & ISO 9001:2015 Certified Institution

## DISCIPLINARY COMMITTEE

**ANNUAL REPORT: 2024-25**



# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

(A unit of Rajalaxmi Education Trust ®, Mangalore)

**Autonomous Institute Affiliated to V.T.U., Belagavi , Approved by AICTE, New Delhi**

Accredited by NAAC with A+ Grade & ISO 9001:2015 Certified Institution

---

Sl.No	CONTENTS	Page Number
1	Committee Composition	1
2	Major reforms	2-3
3	Activities Conducted	3-5
4	Conclusions	6



# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

(A unit of Rajalaxmi Education Trust @, Mangalore)

**Autonomous Institute Affiliated to V.T.U., Belagavi , Approved by AICTE, New Delhi**

Accredited by NAAC with A+ Grade & ISO 9001:2015 Certified Institution

## Objectives/Responsibilities of committee

The Disciplinary Action Committee of MITE has been reconstituted for the academic year 2024-25, effective from 15/07/2024, with the goal of fostering a positive academic environment through the implementation of disciplinary measures. Senior faculty members have been appointed as committee members and are entrusted with upholding discipline and taking necessary actions to ensure excellence.

### Committee Composition

Role	Name& Designation
Chairperson	Dr. Prashanth C.M.,Principal
Members	Dr.Sreeja Rajesh, Associate Professor Dept.of Information Science & Engineering
	Dr.Babu Rao K, Professor, Dept. of Computer Science &Engineering
	Dr.VineethaTelmaD'souza,Associate Professor &HOD, Dept.of Chemistry
	Dr.Sandesh Nayak,Assistant Professor, Dept.of Mechatronics Engineering
	Mr.Rajesh N Kamath,Senior Assistant Professor, Dept.of Information Science & Engineering
	Dr.Ramalingam,Senior AssistantProfessor, Dept.of Electronics& Communication Engineering
	Dr.Madhanraj V,Senior Assistant Professor, Dept. of Aeronautical Engineering
	Dr.Jayashri Shetty, Associate Professor, Dept.of Master of Business Administration
	Dr.Nagarjun Prabhu, Senior Assistant Professor, Dept. of Mathematics
	Dr.PavithraGP,SeniorAssistantProfessor, Dept.of Chemistry
Convener	Dr.Ganesha Mogaveera,Professor and Head, Dept. of Civil Engineering



# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

(A unit of Rajalaxmi Education Trust @, Mangalore)

**Autonomous Institute Affiliated to V.T.U., Belagavi , Approved by AICTE, New Delhi**

Accredited by NAAC with A+ Grade & ISO 9001:2015 Certified Institution

---

## Major Reforms

- ❖ **Revision of Code of Conduct** – The Code of Conduct was thoroughly reviewed and updated by the Disciplinary Committee, approved by the Management, and formally circulated through the notice board, college website, orientation programs, and the college calendar.
- ❖ **Strengthened Dissemination** – The revised Code of Conduct is now systematically communicated to all students through orientation sessions, departmental briefings, and printed materials.
- ❖ **Enhanced Campus Discipline Measures** –
  - Mandatory wearing of ID cards, adherence to the prescribed dress code, and proper grooming standards are strictly enforced.
  - Violations of ID card rules result in immediate confiscation of the card, with counseling and warnings issued; repeat offenses are dealt with under disciplinary procedures.
  - The use of mobile phones in academic areas and class hours is strictly prohibited; violations lead to confiscation of devices to be submitted to the Principal.
  - In cases of serious misconduct, the student's ID card is retained by the Disciplinary Action Committee until the inquiry is completed.
- ❖ **Strict Enforcement of Dress Code** – Regular checks were conducted to ensure compliance with the prescribed dress code, with violations addressed through counseling and disciplinary action in case of repetitions.
- ❖ **Mandatory ID Card Usage** – Faculty members monitored ID card compliance across campus. Non-compliance resulted in immediate corrective measures, including temporary confiscation of ID cards and counseling.
- ❖ **Restriction on Mobile Phone Use** – The use of mobile phones in academic areas and during class hours was strictly prohibited. Confiscation procedures were enforced for violations, with devices submitted to the Principal.
- ❖ **Scheduled Faculty Inspections** – Faculty teams were assigned to conduct surprise and scheduled inspections across different campus locations, ensuring consistent monitoring of discipline.

- ❖ **Corrective and Counseling Measures** – Minor violations were resolved through on-the-spot counseling, while repeated or serious cases were escalated to the Disciplinary Committee for further action.
- ❖ **Continuous Vigilance and Periodic Checks** – The Committee recommended sustained monitoring and periodic inspections to reinforce discipline and uphold institutional standards.
- ❖ **Disciplinary actions**

Meetings were convened on 22-10-2024, 30-12-2024, 03-01-2025, 14-05-2025, 15-05-2025, 14-06-2025, and 17-06-2025 to address reported cases of indiscipline. For each case, a detailed enquiry was conducted in the presence of the students concerned and their parents. Based on the findings, the Committee took appropriate actions, ensuring that decisions were fair, considerate of students' academic progress and future prospects, and duly communicated to their parents or guardians.”

## Activities Conducted

### 1. Orientation Program to First year B.E. Students:

An Orientation Program inducted to the 18<sup>th</sup> batch of the new entrants on September 23, 24, 30 & October 17, 2024



Inauguration of Orientation Program by lighting the Lamp

Dr. Prashanth C. M, Principal, provided an overview of the Engineering curriculum, the university's ranking, and the Industry-Institute Alliance. He highlighted the achievements and national and international awards won by the college's students, as well as the various industry partnerships MITE has established to offer globally and industry-oriented education. Additionally, he emphasized the progress the institution has made over the past 17 years.



# MANGALORE INSTITUTE OF TECHNOLOGY & ENGINEERING

(A unit of Rajalaxmi Education Trust @, Mangalore)

**Autonomous Institute Affiliated to V.T.U., Belagavi , Approved by AICTE, New Delhi**

Accredited by NAAC with A+ Grade & ISO 9001:2015 Certified Institution

Dr. C. R. Rajshekar, Vice Principal and Head of the Department of Mechanical Engineering as well as Dr. Terence K Johnson, Associate Dean-Academics & Professor, IS&E , provided an overview of the institute's rules and regulations.

Dr. Vinayambika Bhat, Dean of Quality Assurance and Head of the Department of Electronics & Communication Engineering, Dr. Jyothi S, HoD, Mathematics & Dr. Ganesha Mogaveera, HoD, Civil Engineering outlined the regulations and disciplinary guidelines for the hostel.

Mr. Narendra U P, Dean (P&T), emphasized the significance of placement and training activities, as well as the role of the skill lab, entrepreneurship, and incubation initiatives. In his presentation, he also highlighted the various programs conducted under the Employability Skills Development Program training, and certification courses from Bosch and SIEMENS.

As part of the orientation program, a session was organized featuring distinguished alumni who shared insights on industry expectations.

Mr. Rajesh Chouta, Chairman of the Rajalaxmi Education Trust, presided over the function and, in his address, underscored the role of parents in fostering a strong bond with the institution. He also stressed the importance of academic integrity, student involvement in entrepreneurial activities on campus, and their commitment to excelling in their academic pursuits at MITE.

## 2. Session on Self Discipline and Self Confidence

As part of the *Student Induction Program* held from 25th September 2024 to 5th October 2024, Dr. **Ganesh Mogaveer**, Professor and Head of the Civil Engineering Department, delivered an insightful session on *Self-Discipline and Self-Confidence*.

In his address, Dr. Mogaveer emphasized the importance of cultivating self-discipline and outlined the essential rules to be followed in order to maintain it consistently in day-to-day life. He also elaborated on key strategies to build and strengthen self-confidence among students, enabling them to face challenges with positivity and determination.

Highlighting the significance of discipline, he stated that “*Discipline is the bridge between goals and accomplishment*”, urging students to adopt it as a guiding principle in their personal and professional journeys.





### 3. Session on Drug Abuse

As part of the Student Induction Program, a guest session on the topic “Drug Abuse” was organized on 04-10-2024. The session was delivered by Dr. Jayaprakash K, a distinguished expert in Forensic Medicine and Toxicology, who provided valuable insights into commonly abused substances and their harmful effects on physical and mental health. The session was highly engaging for the students and highlighted the importance of continuous education, awareness, and support in effectively curbing drug abuse.



## Conclusions

- 1 The Disciplinary Committee is continuously monitoring violations such as document forgery, unauthorized video recording on campus, and verbal abuse of fellow students. These issues have been addressed effectively, with students and parents counseled wherever necessary, and appropriate actions taken.
2. No major untoward incidents have occurred on campus and students have maintained discipline in accordance with the institution's code of conduct.
3. Under the leadership of the Principal and also support of senior faculty members, the committee remains committed to fostering a positive and conducive learning environment through a constructive approach to discipline.